

# **LISA ADMINISTRATION MANUAL**

## **Chapter 1**

### **Rules, Regulations and Policy for LISA & District Cups**

(Updated August 20, 2013)





## Chapter 1 – Rules, Regulations and Policy for District Cup

**Rule 100 Description and Exclusions:** The LISA District Cup is an intra-district competition governed by the LISA and, with some exceptions, is open to all 11-a-side club teams who competed in Lower Island regular league play.

1. **Included Teams:** All 11-a-side club teams in all divisions from U13 to U18 (inclusive) except those listed in Rule 100.2
2. **Excluded Teams:** The following teams are excluded from the District Cup Competitions:
  - A. All BCSPL teams and any team that enters the Provincial Premier Cup competition;
  - B. All VIPL teams and any team that enters the Provincial A Cup competition;
  - C. The Provincial B Cup representatives;
  - D. The LISA Island Invitational Cup representatives;
  - E. All Gold section league winners;
  - F. Any team deemed to be “not in good standing.”
3. **Entry Restrictions:** : Any Under-13 to Under-18 (inclusive) club team that enters the Provincial B Cup will only be eligible for District Cup competition at the Gold level. That means if a team playing at the Silver or Bronze level enters the Provincial B Cup it cannot compete in the District Cup at its Silver or Bronze level – if eligible for the District Cup competition. **Exception:** If a club only has one team playing in an age division for that gender (for instance, only one team in total counting all sections of Under-15 Girls) that team can enter the Provincial B Cup and still compete in the District Cup at the level of its league play, if it meets all other requirements as listed in these rules.

### **Rule 101 Promotions and Relegations**

1. **Promotions:** Teams that have won their section of play will be promoted to the next higher section for competition in District Cup, if eligible for District Cup play (e.g. Bronze to Silver and Silver to Gold). Teams that have been promoted during the course of the season will, unless they become the league winners of their new section, compete in the District Cup of their new section of play.
2. **Relegations:** Teams that have been relegated during the course of the season will, unless they become the league winners of their new section, compete in the District Cup of their new section of play.
3. LISA reserves the right to allow or prevent a team from promotion or relegation in District Cup play in extraordinary circumstances only.

### **Rule 102 District Cup General**

1. **Single Knockout:** A single knockout draw will be used.
2. **Three Team Entries:** If only three teams are entered in a division, the team receiving the “bye” to the final shall be the highest ranking team based upon the league’s final official standings (as determined by the rules for determining the league winner).



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3. **Two Team Entries:** Both teams receive a “bye” to the final.
4. **Registration of Players:** All players must be registered seven (7) days before participation in a Cup game and must have played in one league game in a properly constituted league.
5. **Split Sections:** In the event a section has been split into two or more pools for league play all of the teams in all of the pools will be combined into one combined District Cup competition.
6. **Priority:** District Cup matches take precedence over all other games, except provincial and coastal cup (this includes A, B and Premier) matches.
7. **Field Closures:** In the event of a localized field closure, the head scheduler may direct the teams to play at another location. Every effort should be made to use the best fields available for District Cup games. As a reminder, neither clubs nor coaches can postpone or cancel a game even if the fields are closed. The division scheduler must first approve the decision.
8. **Field Availability:** The home team’s club is responsible for supplying the field. If the home team’s club has no field available to play the game on the scheduled date and the “visiting” team’s club can supply a field, then the game must be played at the visiting team’s field. If neither club can supply a field to play the match on its scheduled date the LISA divisional scheduler is to be notified as far in advance as possible and the LISA board will attempt to supply a field. (Reminder: Coaches/clubs cannot postpone or cancel District Cup matches, even if fields are closed.)
9. **Game Default:** Any team unable to fulfill a scheduled District Cup match without just cause shall forfeit the match to its opponent. Penalties for default may be assessed as outlined in the rules for league play.
10. **Game Postponements:** Only in extraordinary circumstances will a postponement be granted. Any team seeking a postponement must do so by submitting the application, in writing, to their club. If the club approves the club shall submit the application to the district head scheduler or designate. Only in an extraordinary circumstance will a postponement be approved. (In most cases, a simple shortage of players due to a conflicting event is not sufficient reason.)
11. **LISA May Reschedule Games:** In the event field closures prevent District Cup matches from being played as scheduled the LISA reserves the right to reschedule District Cup matches for any time leading up to the District Cup final.
12. **Protests:** Shall follow the rules as outlined for league games. In the event of a successful protest, in which a replay is to be ordered, the LISA Head Scheduler may order the game to be played at any time leading up to the District Cup final. The LISA protest fee is set annually and must accompany the Protest in Writing. Protests must be filed within 48 hours after the end of the match. In the event the Protest is upheld, the Protest fee will be returned.
13. **Duration of Games:**

<u>Div.</u>	<u>Regulation Time</u>	<u>Extra Time</u>
U18	45 minutes per half	15 minutes per half
U17	45 minutes per half	15 minutes per half



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U16	40 minutes per half	10 minutes per half
U15	40 minutes per half	10 minutes per half
U14	35 minutes per half	10 minutes per half
U13	35 minutes per half	10 minutes per half

- Games Ending in a Tie:** In the event that the two teams are tied on goals at the end of regulation time, the teams will enter into the extra time session that applies to their age group. The teams will play the full duration of both extra time halves that applies to their age group no matter how many goals may be scored during that full extra time session. (Extra time is not sudden death.) If the two teams are still tied after the full extra time session is completed the match will be decided by kicks from the penalty spot according to FIFA rules governing same. (See exception below in Rule 102.15).
- Ties at District Cup Finals:** Due to a need to keep schedules on time, there will be no extra time if the teams are tied on goals at the end of regulation time. Instead the teams will decide the District Cup champion via kicks from the penalty spot according to FIFA rules governing same. However, on a year-by-year basis, the LISA may opt to keep the extra time session for District Cup final games if scheduling of fields permits.
- Reporting Scores:** Both teams must report the result of the match to the LISA division score recorder (listed on the league schedule). This must be done before 5 p.m. the day of the match.
- Youth-to-Youth Permits:** Youth-to-youth permits **are not** valid for any Lower Island District Cup match.

### Rule 103 Game Officials and Assistants

- Game Officials:** The home club is responsible for supplying and paying the referee. When the site of the match is switched to a field being supplied by the “visiting” club the original “home” team’s club must either supply the referee or reimburse the “visiting” club for supplying the referee, at the LISA recommended rate.
- Assistant Officials:** It is strongly recommended that all Lower Island District Cup matches have three officials; that is, one referee and two uniformed assistants to run the lines. Such arrangements are the responsibility of the home club, although it may seek assistance from other associations. If assistant referees are not assigned to run the lines it is the responsibility of the two teams involved to supply the required volunteers. When non-uniformed volunteers run the lines they are to follow the referee’s instructions, they are to be respectfully treated as game officials and, in turn, must act as neutral officials the entire game. (No coaching or instructing is allowed while acting as a game official.)
- Qualifications of Officials:** All game officials and assistants must be BC Soccer registered officials (at the level required) to officiate the match. This does not apply to those who volunteer as officials when the assigned officials do not show up or if assistants have not been assigned.
- Conflict of Interest:** No game official (referee or assistant) is to be assigned to a District Cup match who may be perceived to be in a position of a conflict of interest. This definitely includes, but is not limited to, game officials who have family members or close relatives on



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either team (the “team” includes players and all team officials), and game officials who used to coach or manage either of the teams. If in doubt, assign a different game official; do not take the chance.

5. **Failure of Official to Show for Game:** The following rules shall be followed:
  - A. If the assigned referee does not show up and two carded referee assistants have been assigned to the match they will agree upon which one will take over as the referee.
  - B. If only one carded referee assistant shows up at the match that assistant will now referee the match.
  - C. If the assigned referee does not show up and no referee assistants have been assigned to the match (or do not show up at the match site) then the two teams are encouraged to play the match by mutually agreeing upon a substitute to assume the role of referee. A note stating this agreement should be written on the team lists of both teams and must be signed by a team official from both teams. Both teams will therefore have a copy of their agreement to play the match with a substitute referee.
  - D. If the match is not played because there is no one to referee or the teams could not agree upon a substitute referee, the LISA reserves the right to reschedule the match for any time leading up to the District Cup final, unless the LISA deemed the match should be won via forfeiture.
  - E. If the two teams do not play the District Cup match because there was no one to referee, and instead play an exhibition game, a note stating such should be written on the team lists of both teams, and must be signed by team officials from both teams. Both teams will therefore have a copy of the agreement.

### **Rule 104 Rule Changes**

1. The LISA board may make temporary rulings to govern specific cases not provided for in the rules and regulations for the District Cup.