



PROOFED

**LOWER ISLAND SOCCER ASSOCIATION
DISTRICT PRESIDENTS MEETING #5**

October 18, 2005
Esquimalt Rec Centre

Members Present:

Bays	<i>Hazel Braithwaite</i>
Cordova Bay	<i>Drew Smythe</i>
Cowichan	<i>Bill Keserich</i>
Gordon Head	<i>Murray Smith</i>
Gorge	<i>Terry Marra</i>
Juan de Fuca	<i>Phil Bernard</i>
Lakehill	<i>Stu Hackett</i>
Prospect Lake	<i>Fleming Anderson</i>
Sooke	<i>Joel Butler</i>
Peninsula	<i>Dave Erb, John Teeney</i>
Saltspring	<i>Malcolm Legg</i>

LISA Board Members:

Tim Satterford	<i>President</i>
Bob Nex	<i>VP Girls and Operations</i>
Mark Brittain	<i>VP Boys and Administration</i>
Ken Aitken	<i>Secretary</i>
Keith Smith	<i>Treasurer</i>
Mike Seal	<i>Director</i>
Maureen Mitchell-Starkey	<i>Director</i>
Garth Dunn	<i>Director</i>
Randy Wachtin	<i>Director</i>
Sharon Marejka	<i>Executive Director</i>

Recording Secretary:

Tracey Cottrell

Meeting Called to Order: The meeting was called to order at 19:10 hrs.

1. APPROVAL OF AGENDA:

Motion: <i>To adopt the Agenda as amended</i> by Gorge 2 nd Saltspring	Carried
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2. APPROVAL OF MINUTES OF PRESIDENT'S MEETING #4 SEPTEMBER 20, 2005:

Motion: <i>To adopt the Minutes as amended of President's meeting #4 September 20, 2005</i> by Bays 2 nd Gorge	Carried
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Action Items:

1. T. Cottrell has contacted Clubs to obtain their most recent Executive Member contact information.
2. S. Marejka has looked into the 'player' amount billed to the Clubs for the 2005-06 season and this item is on the agenda for this meeting.



3. OLD BUSINESS:

Presidents Caucus Letter

A response from LISA was previously circulated in anticipation of discussions at this meeting. Open discussion ensued.

Item #1

Agreed: This item was already on the proposed agenda for a joint LISA Board and District Presidents Retreat session.

Item #2

Agreed: The LISA Board will follow the process as outlined below –

- i.) The LISA Board will discuss the issue.
- ii.) Initial telephone call to the concerned party or parties to seek additional information or clarification, if required, and to communicate the LISA Board decision, if one has been reached.
- iii.) If the matter can not be resolved by telephone call(s), an in person meeting will be convened. All parties to be represented by a small number of delegates. The number of delegates will be specified prior to the meeting. Minutes will be kept of the proceedings of all meetings.
- iv.) If required, a formal letter will be sent to the concerned parties.
- v.) At the request of either party (LISA or Club) a Presidents meeting will be called.

Item #3

Agreed: This LISA will endeavor to distribute the minutes of the previous meeting and the agenda for the upcoming meeting at least seven (7) calendar days prior to the scheduled meeting. The distributed agenda may be amended at the respective meeting.

Item #4

Deleted: This item was deleted from the Presidents Caucus document at the District Presidents Meeting #2 on August 16, 2005.

Item #5

Resolved

Item #6

Agreed: This was another item on the proposed agenda for a joint LISA Board and District Presidents Retreat session.

Item #7

Resolved

Item #8

Resolved: The LISA President already conducts quarterly reviews with and of the Executive Director. The Executive Director, in turn, is responsible for evaluating the other office staff. The LISA is willing to make this a more formal annual process. Prior to or at the AGM, the Board will confirm that these evaluations have been conducted.

However, the board will not make public the results of these staff evaluations. Nor will it publish the wages or salaries of its employees. District employees are the responsibility of the LISA Board.

An employee's duties may include the application or enforcement of the bylaws and rules & regulations. Employees must be free to carry out their assigned duties. They should not be worried that the proper performance of their duties will have an adverse effect on their employee evaluations. Persons or clubs having concerns about the abilities, efficiency, or conduct of an employee; should communicate their specific concerns in writing to the applicable LISA board member.



An employee should have a reasonable expectation of privacy. This includes their wages or salaries. The District Presidents will have input with respect to the staffing levels of the District and the approval of the LISA budget at the AGM. If the Presidents have specific concerns they may appoint three of their members to review the LISA financial statements.

Item #9

Resolved: LISA to follow the guidelines as approved in Item #2

Item #10

Agreed: This will require a meeting in mid to late December to discuss the BCSA Semi-Annual General Meeting to be held January 13, 14, and 15, 2006.

Player Fees

Treasurer, K. Smith confirmed that the recent (player) billing to Clubs did reflect the “rate” agreed to by the Presidents at the May 15, 2005 AGM. This matter was discussed and it was evident that the reporting was correct.

Levels of Communication

It was generally agreed that this subject had been previously discussed (Presidents Caucus Letter) to the satisfaction of all.

Super 8 Issues

The Presidents agreed that this matter had been resolved and there was no need for further discussion with Mr. Churchard.

Update on Review Engagement (LISA Financial Review)

Treasurer, K. Smith, distributed copies of the LISA Financial Review, as requested by the Presidents at the May 2005 AGM), for their perusal. This matter to be discussed at the next Presidents meeting.

Youth-to-Youth Permits

Rule 704 had been previously circulated to Club Presidents for discussion and approval at this meeting. However, the Presidents requested additional time to review the rule with their respective Club Executives.

Motion: <i>I move that this item be tabled to the next Presidents meeting</i> by Cowichan 2 nd Bays	Carried
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Releases

At the June 21, 2005 Presidents meeting the following motion was carried: “To give authorization to the Executive Director to administer the placement of released players from all age groups, at the discretion of LISA, but only if a club can not place an age appropriate player”. This was in response to the Board seeking flexibility in its allocation of released players to (gold level) teams that may already have their maximum number of “transferred” players.

There remains considerable concern over the abuse of the player release rule. Unfortunately, the problem can’t be identified until after team lists have been submitted to the LISA office. It was advised that if the LISA Board was aware of any specific abuse that they follow the guidelines as outlined in Item #2 of the Presidents Caucus Meeting.

The general consensus was that Clubs adhere to the three transfer rule, and that some mechanism must be put in place to administer the rule well in advance of the start of next season.

T. Satterford confirmed the Presidents intent:

- put a process in place for next season to fully address this matter;
- the office was to investigate any reports of abuse to the adherence of this rule and to handle in accordance with Item #2 of the Presidents Caucus Meeting.



4. NEW BUSINESS:

Game Time for U13 Girls

A request was made to consider a change of game time for the U13 games due to field conflicts. T. Satterford addressed this request by acknowledging that while a game time concern may exist at one Club, fixing the issue may create problems for another Club. The historical experience of the LISA Scheduler ensures a system of game times that best addresses all Clubs versus the needs of a specific Club. Clubs were reminded that their Coaches were more than welcome to co-ordinate a change of game time with the agreement of the opposing team and the approval of the division score recorder.

Inter-Club Teams

T. Satterford reported that it has been brought to the attention of the LISA Board that a U12 11-aside league was being formed without the sanction of the LISA. A few Club Presidents confirmed that they were aware that U12 11-aside exhibition games were being played, but the formation of a specific league was unbeknownst to them.

T. Satterford re-affirmed that in the instance of exhibition games, the LISA Office must be advised accordingly prior to the game being played.

U17/U18 Combined League

JDF asked if other Clubs had considered the formation of a Bronze division at the U17/U18 division. Some discussion ensued, but no resolution was arrived at. T. Satterford confirmed that the LISA and District Scheduler will, in the near future, be looking at all age groups and levels to determine that the appropriate competition levels are being met, and make adjustments as warranted.

5. CLUB and BOARD MEMBER REPORTS:

Gordon Head

Reminded everyone of the Mini Jamboree to be held the weekend of October 22nd.

Peninsula

Pleased to announce the approval of two lighted fields at Blue Heron Park, to be installed by December 2005.

Bays

Invited everyone to the Grand Opening of the Finlayson Turf Field at 3:30 p.m. on October 19, 2005.

Lakehill

Asked the LISA Office to provide numbers of registered players, with respect to whether they were up, or down. T. Satterford confirmed that the "official" numbers would be forthcoming from the LISA Office in due course.

Gorge

Offered Turf field for practice to all teams during the upcoming Christmas break.

Bays

Also offered Turf field for practice to all teams during upcoming Christmas break.

Cowichan

Congratulated Bays and Gorge for the installation of turf fields.

6. ADJOURNMENT:

The meeting was adjourned at 22:03 hrs.

ACTION ITEMS

None