

**Proofed**

**BOARD MEETING #5**

**THE FIFTH MEETING OF THE 2005/2006 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:

04 October 2005  
Esquimalt Rec Centre  
527 Fraser Street  
VICTORIA, BC

**Present:**

Tim Satterford	President	Mark Brittain	Vice-President
Bob Nex	Vice-President	Ken Aitken	Secretary
Mike Seal	Director	Maureen Mitchell-Starkey	Director
Garth Dunn	Director	Sharon Marejka	Executive Director

**Regrets:**

Keith Smith	Treasurer	Brian Hughes	Director
Randy Wachtin	Director	Terry Hughes	Director

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:10 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: To adopt the Agenda as circulated by M. Mitchell-Starkey 2nd G.Dunn  
Carried

**2. APPROVAL OF BOARD MINUTES OF BOARD MEETING #4 September 6, 2005:**

Motion: To adopt the Minutes of Meeting #4 September 6, 2005 as circulated  
by B. Nex 2nd M. Mitchell-Starkey  
Carried

### **Action Items:**

1. S. Marejka has followed up with H. Braithwaite regarding possible alternatives for a facilitator at an upcoming Board Retreat, but has not received a response. She will contact H. Braithwaite again in an attempt at a resolution.
2. Presidents Caucus Meeting on agenda.
3. “Youth-to-Youth Permits” on agenda.
4. LISA have solicited Club Presidents for their suggestions for possible candidates for a Board Director position.

### **3. OLD BUSINESS:**

#### **Youth-to-Youth Permits**

B. Nex previously circulated to the Board a draft of the rule covering this matter. Discussion ensued and a few amendments were made.

Motion: I move that the rule governing “Youth-to-Youth Permits” be approved as amended

by B. Nex 2nd M. Brittain

Carried

The Rule will be presented to the Club Presidents at the next Presidents meeting for their approval.

#### **Follow Up on Boys U16 Gold Division**

M. Brittain reported that there were a few “incidences” at a recently played U16 Boys Gold game. It was decided that the Board would have a “strong” representation at the next match between the two clubs in question.

#### **LISA Staffing Update**

Motion: I move that we go “in camera” at 19:43 hrs by M. Seal 2nd G. Dunn

Carried

Motion: I move that we come “out of camera” at 19:51 hrs by M. Mitchell-Starkey 2nd

B. Nex Carried

#### **Financial Statements**

K. Smith had previously circulated to the Board the financial review engagement provided by an independent accountant, as requested by the Club Presidents at the LISA AGM. This same report will be distributed to the Presidents at the October 18th Presidents Meeting in anticipation of their comments at a forthcoming (next) Presidents meeting.

### **Presidents Caucus Meeting**

Board members discussed the (Presidents Caucus Meeting) letter previously received. Comments will be compiled by K. Aitken for distribution prior to the October 18th Presidents Meeting.

### **Head Coach Update**

Previously discussed “in camera”.

### **Board Positions Update**

The availability of positions on the LISA Board of Directors was discussed at the previous LISA Board meeting and at the September 20, 2005 Presidents meeting. No response received to date.

## **4. NEW BUSINESS:**

### **Board Distribution List for LISA Website**

It was recognized that the LISA Website needed to be updated to reflect new Board members, but that a respect for privacy must exist. T. Cottrell will co-ordinate.

### **LISA Database**

T. Cottrell provided an update on the LISA Database and will co-ordinate access for all Board members.

### **Signing Authority**

It was recognized that with recent changes to the LISA Board of Directors, amendments to the Signing Authority on LISA accounts must reflect the new Board positions.

Motion: I move that the Signing Authority on all LISA accounts must be any two of the following: Executive

Director (Sharon Marejka); President (Tim Satterford); Secretary (Ken Aitken); Treasurer (Keith Smith)

by B. Nex 2nd M. Brittain

Carried

### **LISA Board Apparel**

S. Marejka presented a new line of apparel for consideration and approval of Board members.

### **Metro Apparel**

S. Marejka reported incidences of (some) Metro teams wearing apparel not previously approved (non-conforming) to the uniforms and travelling apparel previously approved by the LISA Board.

Motion: I move that all Metro teams wear the previously approved apparel by B. Nex 2nd K. Aitken Carried

### **Inter-Club Mini Leagues**

It has been rumoured that Inter-Club Mini Leagues are being formed. It was recognized that it is imperative that the rules surrounding the formation of these leagues be adhered to (e.g. administered by LISA). Smaller clubs need the co-operation of LISA and other clubs to ensure their ability to participate at this level. T. Satterford will address this matter with any teams that may be in question.

### **U12 Provincial Festival**

The Executive Director requested that the Board give future consideration to hosting a U12 Provincial Festival.

### **Girls U13 Silver Division**

T. Satterford reported to the Board that league teams are being monitored with respect to skill levels in consideration of possible movement in the near future.

### **Gordon Head / Cordova Bay League**

T. Satterford will address the (future) possibility of a combined league for these two Clubs.

### **League Standings**

The website is up to date with respect to league standings.

## **5. ADJOURNMENT:**

The meeting was adjourned at 21:55 hrs.

Next meeting: 7:00 p.m., November 1, 2005 at the Esquimalt Rec Centre

### **Action Items**

1. T. Cottrell will co-ordinate the Board Directory for the LISA website.
2. T. Cottrell will update all Board members on the availability and access of the LISA Database.