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## BOARD MEETING #4

**THE FOURTH MEETING OF THE 2005/2006 BOARD OF DIRECTORS**  
of the Lower Island Soccer Association (LISA) was held at 19:00 hours on:

06 September 2005  
Esquimalt Rec Centre  
527 Fraser Street  
VICTORIA, BC

**Present:**

Tim Satterford	<i>President</i>	Ken Aitken	<i>Vice-President</i>
Bob Nex	<i>Vice-President</i>	Terry Hughes	<i>Director</i>
Mike Seal	<i>Director</i>	Maureen Mitchell-Starkey	<i>Director</i>
Mark Brittain	<i>Director</i>	Garth Dunn	<i>Director</i>
Randy Wachtin	<i>Director</i>	Sharon Marejka	<i>Executive Director</i>

**Regrets:**

Len Bridgeman	<i>Director</i>
Keith Smith	<i>Treasurer</i>
Brian Hughes	<i>Director</i>

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:07 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

<b>Motion:</b> <i>To adopt the Agenda as amended</i> by M. Mitchell-Starkey 2 <sup>nd</sup> R. Wachtin	Carried
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**2. APPROVAL OF BOARD MINUTES OF BOARD MEETING #3 August 2, 2005:**

<b>Motion:</b> <i>To adopt the Minutes of Meeting #3 August 2, 2005 as circulated</i> by M. Mitchell-Starkey 2 <sup>nd</sup> B. Nex	Carried
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**Action Items:**

1. An electronic copy of the most recent Board Retreat information was sent to the members of the Board.
2. H. McNeill continues to have dialogue with Lenore Copeland regarding her participation at a Board Retreat.
3. An electronic copy of the proposed E-mail Policy was re-circulated to the Board members.
4. The notes from the Presidents Caucus Meeting were redistributed to Board members.



**3. OLD BUSINESS:**

**Strategic Plan / Board Retreat**

H. McNeill continues to be in contact with Lenore Copeland regarding the facilitation of a Board Retreat that would include the Club President’s. At a previous President’s meeting, the President of Bays United offered to seek out alternatives that may prove to be less costly. To date we have not heard from H. Braithwaite and S. Marejka will follow up to see how this is progressing. K. Aitken will remain in contact with H. McNeill in an attempt to keep the impetus intact.

**LISA Committee**

A list of Committee’s and Committee members was previously distributed to Board members.

**President’s Caucus Meeting**

T. Satterford reminded the Board that they must be fully prepared for this topic of discussion at the October 18<sup>th</sup> President’s meeting. Board members are to address their comments, questions, suggestions in e-mail format to K. Aitken as soon as possible. This information will be correlated by K. Aitken and distributed to Board members for further discussion at the October 4<sup>th</sup> Board meeting.

**Website**

As previously discussed, the LISA website is in need of a major overhaul. As Committee Chair, R. Wachtin has been tasked with addressing this issue as soon as possible. It was requested that the LISA Office and LISA Board Administrative Assistant be granted access to the website so that updates could be completed on a timely basis.

**Youth-to-Youth Permits**

B. Nex distributed “Rule 704-3 Youth-to-Youth Single Game Permits”. Board members are requested to submit comments via e-mail directly to B. Nex as soon as possible so that the Committee may finalize the rule for approval at the October 4<sup>th</sup> Board meeting. Upon Board approval the rule will be brought before the President’s for their final approval. Until such a rule is presented and approved by the President’s there will be not Youth to Youth permits granted.

**4. NEW BUSINESS:**

**LISA Board Structure**

Letters of Resignation have been received by Harold McNeill (Secretary) and Len Bridgeman (Director). It was recognized that the position of Secretary must be filled immediately, and that suitable candidates would be sought for the Directors position at a later date.

<p><b>Motion:</b> <i>I move that we nominate Ken Aitken for the position of Secretary</i> by M. Mitchell-Starkey 2<sup>nd</sup> G. Dunn</p>	<p>Carried</p>
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The candidate accepted the nomination and as there were no other nominations after the third call the nomination was accepted by acclamation.

K. Aitken tendered his resignation for the position of Vice-President Administration & Boys.

<p><b>Motion:</b> <i>I move that we nominate Mark Brittain for the position of Vice-President Administration &amp; Boys</i> by M. Mitchell-Starkey 2<sup>nd</sup> K. Aitken</p>	<p>Carried</p>
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The candidate accepted the nomination and as there were no other nominations after the third call the nomination was accepted by acclamation.



With the position of Secretary having been filled, discussion regarding the appointment of a Director ensued. It was generally agreed that the suitable candidate would hold a number of attributes that would directly enhance the existing Board of Directors. The Board members were tasked with bringing forward the names of suitable candidates. As well, LISA will solicit Club President's for their suggestions for possible candidates.

Further discussion ensued regarding honouring the two vacating members, as well as others who have recently left the Board and / or contributed to the Lower Island Soccer Association in the past. It was agreed that this matter would be discussed by the Awards and Ceremonies Committee at their earliest convenience.

**Release Rule**

At the June 21, 2005 President's meeting, the Board asked the President's for flexibility in its allocation of released players to (gold level) teams that may already have their maximum number of "transferred" players. The U17 / U18 division was specifically mentioned because there has been a historical need for flexibility at this age level. However, the motion as carried, states, *"to give authorization to the Executive Director to administer the placement of released players from all age groups, at the discretion of LISA, but only if a club can not place an age appropriate player"*.

When worded in such a manner, the Executive Director sees the possibility for abuse at some of the lower age levels and requests that this item be brought before the President's at the October 18<sup>th</sup> President's meeting. The Board agreed to adding the item.

**DDC Update**

S. Marejka reported on the recent DDC meeting held by BCSA, which she and Head Coach, Alan Churchard attended.

**'B' Cup Playdowns**

K. Aitken advised that this item was discussed at the previous President's meeting, but at that time the President's continued to be undecided over the issue. This matter will be brought before the President's at the October 18<sup>th</sup> President's meeting for a final decision.

**Gorge Weekend**

Gorge will be holding their 50<sup>th</sup> Anniversary celebration the weekend of October 8<sup>th</sup>. The Executive Director requests that the Board allow Gorge to reschedule all the games for this weekend. The Board agreed, but stipulated that the games must be played within the following two week period.

**U18 Metro Boys**

T. Hughes reported on the recent developments surrounding the U18 Metro Boys team(s). Moving ahead, there will be one U17/U18 (mixed ages) U18 Metro Boys team entered.

**Staffing**

The Executive Director and Recording Secretary were excused.

<b>Motion:</b> <i>I move that we go "in camera" at 20:43 hrs</i> by M. Brittain 2 <sup>nd</sup> T. Hughes	Carried
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<b>Motion:</b> <i>I move that we come "out of camera"</i> by R. Wachtin 2 <sup>nd</sup> M. Mitchell-Starkey	Carried
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**5. ADJOURNMENT:**

The meeting was adjourned.

**Next meeting:** 7:00 p.m., October 4, 2005 at the Esquimalt Rec Centre



### **Action Items**

1. S. Marejka will follow up with H. Braithwaite regarding possible alternatives for a facilitator at an upcoming Board Retreat.
2. Board members are to forward comments (etc) regarding the items outlined in the President's Caucus Meeting document to K. Aitken.
3. Board members are to forward comments (etc) regarding "youth to youth permits" to B. Nex.
4. LISA will solicit Club President's for their suggestions for possible candidates for a Board Director position (T. Cottrell will draft).