

**DRAFT**  
**LOWER ISLAND SOCCER ASSOCIATION**  
**DISTRICT REPRESENTATIVES AND REGISTRARS**  
**MEETING #1**  
17 JUNE, 2003  
GORDON HEAD CLUBHOUSE  
VICTORIA, BC

**Members Present:**

Prospect Lake *Flemming Anderson, Michael Adams, Kevin Gudgeon*  
Bays *Randy Wachtin*  
Gorge *Paul Sales*  
Peninsula *Helen Christianson, Al Coccola, Dixie Allan*  
Gordon Head *Connie Morgan, Fiona McDannold*  
Cordova Bay *Angela Brinkworth*  
Lakehill *Kathy Creighton, Theresa McLeod*  
Juan de Fuca *Daphne Carter, Barb Cordeiro, Carol Davis*

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Bob Nex	<i>V-P Administration and Boys</i>
Harold McNeill	<i>Secretary</i>	Terry Hughes	
Mike Seal		Ken Aitken	
Sharon Marejka	<i>Executive Director</i>		

**Regrets**

*Salt Spring*  
*Sooke*  
*Cowichan*

**Rec. Sec.:** Heather Fairbairn

The meeting was called to order at 19:08 hrs

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: <i>To adopt the Agenda circulated by Bays United 2<sup>nd</sup> Prospect Lake</i>	Carried
---	---------

**2. APPROVAL OF MINUTES OF 17 SEPTEMBER 2002:**

Approval of the minutes of April 15, 2003 will be deferred to the next meeting.

**3. NEW BUSINESS:**

**Schedules (General):**

LISA will be asking for projections of the number of teams expected to participate in 11–aside play, particularly in the U16-18 age groups, as soon as possible in order to schedule with the Upper Island and/or merge divisions if necessary to give teams more competition. The Upper Island will be contacted to clarify their definition of levels of play before any scheduling is started. These projections will not be treated as firm commitments to enter teams. It was noted that teams will be scheduled in loops that will enable them to easily complete the two rounds of play necessary for effective league standings.

There may be ‘B’ Cup rounds played before Christmas if there are large scheduling loops. ‘C’ Cup will be scheduled as last season. The main round will be played on the team’s regular playing day and ensuing rounds on Sundays. Regular games will be played on the Saturdays (U12-16G). This information will be passed along at the beginning of the season so that players/parents are aware.

Start Up Dates for Play:

U12-18 Gold	September 6, 2003
U12-18 Silver, Bronze, Copper	September 13, 2003
Super 8's/Minis	September 20, 2003

U9 Boys will be added to district scheduling for the upcoming season.

Team Declaration Deadlines:

Declaration forms will be distributed by the LISA office by the end of June.

All 11-aside teams	August 15, 2003
Minis/Super 8's	September 01, 2003

It is recommended that if you are unsure of the viability of a team at the deadlines that you enter the team as it is easier to remove a team from scheduling than to add one. Please note that teams whose declarations that are not submitted by the deadlines may have to miss a week of play, also that changes such as team names and contacts can take up to two weeks to be reflected in the schedule so please ensure that all information that you submit is as accurate as possible.

Tournaments:

There has been confusion and information that has not been filtered through the clubs to coaches regarding participation in tournaments which has resulted in a large number of 'no shows'. LISA tournaments will be slotted into the schedules and all teams (scheduled by LISA) are expected to participate, including minis and Super 8's. In the case of the Lakehill Tournament, girls' teams are encouraged to participate and are asked to make up their scheduled game at another time. Teams who are not involved should play their regularly scheduled games.

Promotion of Teams:

Based on last year's standings LISA, in communication with the clubs, will be recommending that certain teams be moved to a more appropriate level of play (may involve more than one team in a division). One of the approved recommendations made by the Girls' Committee was that LISA have the power to make these decisions and to be more actively involved in the process. Teams may be forced to move divisions but clubs are assured that there will be an appeal process and ideally any moves will be made in complete consultation and agreement with the club involved. One of the factors used in making these decisions will be the number of returning players to a team. If a team has more than 60% (BCSA standard) of their players returning, it will be deemed to be virtually the same team. Standings will also be looked at at the end of rounds and teams may be moved at that time in an attempt to even out the divisions. Merging will be looked at in instances where there are 'leftover' players particularly in the Bronze and Copper levels.

Notes:

- If a team wishes to play 'B' Cup they will be entered in the Gold division as opposed to the Silver division for league play.
- Gold teams that move to Silver must apply to LISA to play in Silver District Cup, otherwise they will be scheduled in to Gold District Cup play.
- Teams cannot be moved into a higher age playing division without giving up their right to Provincial Cup Play in their age appropriate division.

Clubs are asked to very aware of where they are placing their teams and to monitor their development particularly in the lower 11-aside age groups. It is recommended that coaches do not make the decision without club consultation and involvement of their club as to the placement of their team.

The Super 8 program, as recommended by BCSA, is being implemented throughout the province and there will be a move toward a BC sponsored Super 8 Tournament in U12. The LISA Super 8 Program will consist of evenly balanced teams (no select teams). No player can come from playing U13 in league play to a U12 team for Cup play.

Score recorders:

A notice for volunteer score recorders is on the LISA web site. Four or five volunteers are still needed. Optimally, the responsibilities do not take a lot of time if all scores are reported. It is recommended that all score recorders communicate to the coaches in their division exactly what the expectations are at the beginning of the season.

**BCSA AGM Notices of Motion:**

The only item of note at this time is the motion that will be made to merge the five districts in the Upper Island to one district.

**Registration – Upcoming Season:**

Clubs have been emailed an Information Manual. Please note the earlier team declaration deadlines (not team list) of August 15<sup>th</sup> for U12-18 teams and September 1<sup>st</sup> for Super 8 and Mini teams involved in inter-club play.

Items of Note:

- Team declarations must include two separate contacts or the Club President and Rep information will be filled in.
- Team declaration forms may be varied in format as long as they contain all of the required information that is on the original LISA form.
- Team lists should identify out of boundary players specifically as transfers, grandparents or coaching exemptions.
- Team lists must be submitted for all teams including in-house mini teams for BCSA insurance purposes.
- There will be **no tiering in Mini or Super 8** teams.
- **Referee registration deadline is September 30<sup>th</sup>**. LISA pays for Class 4 registrations only if they register at their refresher course.
- **Risk Management deadline is October 15<sup>th</sup>**. It was suggested that coaches be asked to fill out their form before they are issued their equipment.
- All player movement between clubs and also between teams within a club requires a BCSA transfer form and \$10 fee to BCSA after October 15<sup>th</sup>. In-club player movement counts as one of the three allowable transfers after this date. Please inform your coaches of this regulation.
- Transfer regulations are as stated in the LISA by-laws with a maximum of three transfers per team.
- Late registrant’s must be registered one (1) day before participation in a league game or seven (7) days before participating in a cup game and in order to be eligible for cup play, a player must have participated in one “regular season” league game.

**3. DIRECTORS AND CLUB REPORTS:**

**Bays:**

Clarification was requested re the regulations regarding field markings and equipment for mini in-house play. T. Satterford clarified that while the regulations for small sided play are strongly recommended it is realized that some clubs will need time to completely comply, particularly in the area of field size, and that this policy will only be required for inter-club play.

**Gordon Head:**

There was question as to when the information on the Super 8 program will be distributed. H. McNeill reported that it should be on the web site by the end of the week and that it has been circulated.

**4. ADJOURNMENT:**

Motion: *To Adjourn 20:20 hrs.* by Bays United

**Next Representatives Meeting: August 19, 2003 Location: TBA**

**ACTION ITEMS:**

1. Information regarding cup play scheduling (‘C’ Cup) will be sent to clubs at the beginning of the season.
2. Information on the Super 8 program will be posted on the web site.

**LOWER ISLAND SOCCER ASSOCIATION  
DISTRICT REPRESENTATIVES**

**MEETING #2**

19 August, 2003

St. Paul's Anglican Church

1379 Esquimalt Road

VICTORIA, BC

**Members Present:**

Prospect Lake	<i>Flemming Anderson, Michael Adams</i>
Bays	<i>Randy Wachtin</i>
Gorge	<i>Maureen Mitchell</i>
Peninsula	<i>Al Coccola</i>
Gordon Head	<i>Robert Guiterruz</i>
Cordova Bay	<i>Nick Jablanczy</i>
Lakehill	<i>Kathy Creighton</i>
Juan de Fuca	<i>Phil Bernard</i>
Sooke	<i>Wendy Cole</i>
Cowichan	<i>Bill Keserich</i>

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Terry Hughes	<i>Metro/Select</i>
Harold McNeill	<i>Secretary</i>	Heather Fairbairn	<i>Administrative Assistant</i>
Mike Seal	<i>Referees/Protests</i>	Ken Hibbert	<i>Technical Programs</i>
Sharon Marejka	<i>Executive Director</i>	Mark Brittain	<i>Fundraising and Sponsorship</i>
Keith Smith	<i>Treasurer</i>		

**Regrets:**

Salt Spring

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:09 hrs

**1. ROLL CALL & APPROVAL OF AGENDA:**

**To add:** BCSA Annual General Meeting update

Motion: <i>To adopt the Agenda as amended by Cowichan 2<sup>nd</sup> Juan de Fuca</i>	Carried
---	---------

**2. WELCOME AND INTRODUCTION OF REPS, BOARD, STAFF**

**3. APPROVAL OF MINUTES OF 17 JUNE 2003:**

Motion: <i>To adopt the Minutes of June 17, 2003 by Lakehill 2<sup>nd</sup> Peninsula</i>	Carried
---	---------

**Action Items:**

1. Information regarding cup play scheduling ('C' Cup) will be sent to clubs at the beginning of the season.
2. Information on the Super 8 program has been posted on the web site.

#### 4. NEW BUSINESS:

##### Scheduling 11-Aside and Small Sided Games

###### District Scheduler

We have contracted the services of a District Scheduler: Brian Davis. Brian will be working out of the LISA office with communication coming to him through the Executive Director, referrals will be made back to the Scheduling Committee as required.

###### Points from discussion:

- As per discussion, schedules will continue to be emailed directly to Coaches as well as District Reps, Referee Co-ordinators and Club Schedulers. However, the responsibility lies with each Club to make sure all concerned are kept up to date. It was suggested that one way for Clubs to do this is to double check the email distribution list.
- The Scheduling cut-off is approximately two weeks before the schedule goes out, after this deadline we will not be able to accept any changes, which will help avoid confusion. Note that it may take LISA a few weeks to get the schedules into a web ready format. Therefore, Clubs should ensure District Reps, Referee Co-ordinators and Club Schedulers have the schedule.

###### Team Declaration Deadlines:

Declaration forms were distributed by the LISA office the end of June.

All 11-aside teams had the deadline of August 15, 2003 and all but one club have met this deadline. S. Marejka is in touch with the one outstanding club and expects to receive forms shortly. Once all have been submitted we will commence with Scheduling.

Mini's/Super 8's .. Team declarations to be provided by: September 01, 2003

###### Divisional Promotions:

LISA's policy and recommendations on team promotions is outlined in the Memorandum dated August 12, 2003 entitled "Team Promotions", which was circulated to all Presidents and District Representatives. This was also discussed during recent meetings with the clubs.

Clubs are assured that there will be an appeal process and ideally any moves will be made in complete consultation and agreement with the Club involved.

LISA will monitor the team standings during the first round and may make additional recommendations.

###### Startup Dates:

Gold	September 6 & 7, 2003 (respective of age)
Silver, Bronze, Copper	September 13 & 14, 2003 (respective of age)
Mini's & Super 8's	September 20, 2003

### General Discussion

1. LISA tournaments will be slotted into the schedules and all teams are invited to participate, including Mini's and Super 8's.  
Tournaments: March 27 & 28, 2004 - Super 8's and U12 full field  
April 3 & 4, 2004 – District Cup (Sooke)
2. Training of coaches for Super 8's will be done October 18, 2003, location TBA.
3. Move to change to Super 8's not done for B & C Cup, they will play Euro.
4. Clubs to declare B Cup teams (for U12 girls) as soon as possible.
5. There is interest in lower mainland to introduce boys to C Cup play, and to make C Cup a provincially recognized tournament. This will be discussed at the next President's meeting as there is local concern about a move in this direction.

### General Rules:

The 11 aside Coaches Manual is up to date and available on the LISA website. Coaches are to avail themselves of this information.

### Possible Upper Island Participation In Older Groups

Upper island clubs have now amalgamated into one District. LISA will explore the possibility of some inter-district play in the older age groups.

### Multiage Copper Bronze

One of the Girls ad-hoc committee recommendations was to review multi-age copper bronze teams in order to preserve them. Where appropriate LISA may consider this, S. Marejka has asked Clubs to notify LISA if this situation presents itself. Also, if there are individual players who want to play, but there is no team formed, Clubs to advise LISA and we will see if we can accommodate.

### Score Recorders

Still needed.

### Impact of LIWSA U12 and Senior teams on youth

The original purpose of the U21 division was for the U18/19 players with nowhere to play once they had graduated from their respective Clubs. However, instead of creating more places for youth to play, we may actually be losing players if Clubs don't have enough girls registered to declare a team.

We should encourage youth players to play youth. Danger to youths playing in the adult league is that they are not eligible to play at the youth Provincial or National level.

Clubs are feeling the impact and are losing young players, but it is difficult to determine if this is strictly because they are playing U21, or if it's a general occurrence at this age.

### **Competition Dates**

Already covered and will be distributed by S. Marejka. Whichever competition we get, either Island Invitational Cup or Island A Cup, the venue will be at Cowichan, as previous agreed.

## **11 Aside Entry Level Coaches Meeting (U12 boys and U13 girls) / District Perspective on Interclub Play and General Discussion**

LISA was to conduct coaches meeting prior to mid-September, however Clubs are confident they can convey information directly to their coaches during their respective coaches meetings. All information is contained in the Coaches Manual found on the website. However, the Clubs would like to have a "cheat sheet" distributed to them that would outline some of the more important items the coaches should be made aware of.

### **Risk Management Forms Submission Date (to office):**

Bob Hope (BCSA) would like all Form A's submitted by October 1, 2003. Although our original notification of deadline was October 15, 2003 LISA Executive Director urges everyone to submit by the 1<sup>st</sup>. Please note, a new Form A (no more Form B or C) must be completed each year by ever volunteer 18 and above (ie coaches, referees, managers, etc.).

### **Harassment Policy Review**

BCSA and their new Risk Management Director have new policies in place. LISA will review and discuss with BCSA prior to presenting to the Clubs. Further discussion at the Presidents Meeting.

### **Communication Protocols (Office and Board)**

Policy issues should be directed to the Board, while administrative (scheduling, training courses, registration, high performance, etc.) should be directed to the Office.

Communication (including protests and appeals) to the Board is to come through District Representatives and/or Club Presidents.

Please note, office personnel are sometimes required in the field and may not be available in the office at all times, therefore it is advisable to call the office in advance of your arrival.

### **Referees**

VISL have broken with VISRA and will start up their own Referee Association; LIWSA will continue to use VISRA. LISA may see some effect of this with respect to the Metro and Selects programs, but the Clubs shouldn't be affected at all.

Dates for Class 4 Refresher Courses are found on the LISA website. M. Seal will collect Registration forms and submit to BCSA.

### **Notice has been given for a General Meeting of the Association on September 30, 2003. Notice of Motion. Other Agenda Items to be circulated.**

Notice of Motion circulated to Clubs on Sunday, August 17, 2003.

### **Board Retreat on August 9, 2003**

Summary of Board Retreat will be presented at the General Meeting.

## **BCSA Annual General Meeting**

Attended by T. Satterford and H. McNeill.

The BCSA General Meeting was one of the most difficult in recent history. There was considerable behind the scenes manoeuvring that did not sit well with many members. This was so evident that the membership passed a motion that the Friday night meeting preceding the general meeting is to include an "all candidates" meeting. Candidates who do not declare themselves and provide an opportunity for the membership to review their vision, will be looked upon without favour by the membership.

It was also noted that many worthwhile notices of motion were very poorly researched and presented. Many were voted down as it was too difficult to make the necessary changes within the meeting. The BCSA and districts who desire to make presentations should properly research and write the items before circulation to the membership.

The COYSA (Central Okanagan) challenge to the BCSA Bylaws was not upheld by the BC Supreme Court. A copy of the court decision is available on request (contact the Secretary). In essence the court ruled that while there were some technical conflicts with the bylaws, the membership created these items in good faith and the court was not predisposed to change the membership desires in these matters (mostly reference voting structures).

There appears to continue to be conflict between the board and the office which has resulted in a continuing high turnover of staff. This has led to great difficulty for both the office and the board. While it appears there is a desire to improve the situation, time will tell whether this will be accomplished. At the same time it is clear there are a number of highly motivated individuals within the office and on the board who desire to see improvements made.

## **5. DIRECTORS AND CLUB REPORTS**

### **Gorge:**

1. Question: In the U13 boys division, will there be an amalgamation between Prospect Lake and Cordova Bay? There will be a joint committee meeting to discuss this issue, but probably "yes" at the Gold level, and "no" at the Silver level. At the Silver level there will definitely be two separate teams.
2. Re non-interlocking players, are some Clubs not registering their players with LISA? No, ALL players must be registered with LISA. It is a serious contravention of local and BCSA rules if they are not.

### **Sharon Marejka (Executive Director):**

Course dates as follows:

Class 4 Referee:	September 5,6,7, 2003	Cordova Bay
Community Coaching Youth	September 6,7, 2003	Juan de Fuca
Community Coaching Senior	October 18, 19, 2003	Juan de Fuca
Goal Keeper (U12 – U14)	August 30, 2003	Colville Field
Goal Keeper (U15 – U18)	August 31, 2003	Colville Field
Provincial ID	September 27, 28, 2003	
Coaching Symposium (Derek Possee)	September 26, 2003 7:00 p.m.	Gorge
Academy (U12, U13)	TBA	

### **Terry Hughes (Metro/Selects):**

Notice to Clubs that fields, especially with lights, are required. Also, schedules are posted on LISA website, visitors encouraged and welcomed.

**Ken Hibbert (Technical Programs):**

We need Club support for the Player Development (IP) program. Notice to Clubs, coaches will be watching league games.

**Bays:**

Bays are a part of the Uplands Community Associations, which has submitted a proposal for Uplands school to build a Clubhouse and concession.

**Lakehill:**

When will LISA be invoicing for player registration? S. Marejka confirmed this will be sent out in the next couple of days.

**Prospect Lake:**

When is the deadline for team declarations for Super 6's and Super 8's? S. Marejka confirmed that the deadline is Friday, August 22, 2003.

**Gordon Head:**

Request clarification of District versus Club as it applies to the Out of District ruling.

H. McNeill: Club boundaries are outlined in the Bylaws, therefore if a player is playing outside of these boundaries they are considered an Out of Boundary player. The Bylaws also stipulates that the number of players in this category per team is three.

**Cowichan:**

Confirmed that U14 playing time had changed to 40 minute halves (boys and girls), that size 5 balls are used, and that the time of day had not changed.

**6. ADJOURNMENT:**

Motion: <i>To Adjourn 21:10hrs.</i> by Gorge 2 <sup>nd</sup> Cowichan	Carried
---	---------

**Next Representatives Meeting: September 16, 2003**

**Location:** St. Paul's Anglican Church  
1379 Esquimalt Road Victoria, B.C.

**ACTION ITEMS**

1. S. Marejka to distribute schedules to all Clubs once complete.
2. Training of coaches for Super 8's will be done October 18, 2003, location TBA. S. Marejka will confirm.
3. H. McNeill will produce and distribute a Coaches "cheat sheet" by September 2, 2003.
4. Competition dates will be distributed by S. Marejka.

**LOWER ISLAND SOCCER ASSOCIATION  
DISTRICT REPRESENTATIVES**

**MEETING #3**

September 16, 2003  
St. Paul's Anglican Church  
1379 Esquimalt Road  
VICTORIA, B.C.

**Members Present:**

Prospect Lake	<i>Fleming Anderson</i>
Bays	<i>Randy Wachtin, Hazel Braithwaite</i>
Gorge	<i>Maureen Mitchell Starkey</i>
Peninsula	<i>Al Coccola, Helen Christianson</i>
Gordon Head	<i>Robert Guiterruz</i>
Cordova Bay	<i>Nick Jablanczy</i>
Lakehill	<i>Kathy Creighton</i>
Juan de Fuca	<i>Daphne Carter</i>
Sooke	<i>Wendy Cole</i>
Cowichan	<i>Bill Keserich</i>
Salt Spring	<i>Terry Morton</i>

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Terry Hughes	<i>Metro/Select</i>
Harold McNeill	<i>Secretary</i>	Len Bridgman	<i>Discipline</i>
Mike Seal	<i>Referees/Protests</i>	Ken Hibbert	<i>Technical Programs</i>
Sharon Marejka	<i>Executive Director</i>	Mark Brittain	<i>Fundraising and Sponsorship</i>
Ken Aitken	<i>Small Sided Games</i>	Bob Nex	<i>VP – Operations and Boys</i>

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:08 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: <i>To adopt the Agenda as amended by Lake Hill 2<sup>nd</sup> Bays</i>	Carried
--	---------

**2. APPROVAL OF MINUTES OF AUGUST 19, 2003**

Motion: <i>To adopt the Minutes of September 16, 2003 as amended by Cowichan 2<sup>nd</sup> Cordova Bay</i>	Carried
---	---------

**Action Items:**

1. S. Marejka to distribute schedules to all Clubs once complete.
2. Training of coaches for Super 8's will be done October 18, 2003, S. Marejka will confirm location.
3. H. McNeill has produced and distributed a coaches "cheat sheet."
4. Competition dates will be distributed by S. Marejka.

### **3. NEW BUSINESS**

#### **Schedules (11 aside and minis)**

The schedules are almost complete, delays are as a result of Club team declarations. T. Satterford advised that team declarations received after September 17<sup>th</sup> would result in the respective team(s) being placed on the schedule for the following weekend.

Schedules will be placed on the LISA website once they are finalized.

F. Anderson will wait until the schedules are in place and then post scores on the website.

Tournaments have been placed into the schedule for the weekend of October 11<sup>th</sup> (Thanksgiving) for the following age groups: U9 and U10 boys; U8, U9, U10 girls. S. Marejka advised that the U11 girls playing on a U10/U11 mixed team would not be eligible to play.

LISA will forward invitations to all Clubs for these tournaments.

Cowichan reported that they have implemented a 3v3 program for their U6 division, using “pop-up” goals, and are meeting with huge success.

#### **Introduction of Dave Molinari, Head Coach LISA Academy Program**

Dave Molinari is the newly appointed Head Coach for the LISA Academy Program. Dave comes to us with a very impressive resume: last year CSA invited him to take his B National Course; Head Coach of the Military National Team and Head Coach of the newly formed Womens’ Military National Team. Dave was involved with the Academy Program last year and is pleased to once again be part of this innovative program.

The Lower Island Soccer Association (LISA) player’s academy is for girls and boys U12 and U13 in the current playing season. Open tryouts will be called before the end of September, with scouting to continue up until the Christmas stand-down in order to find the best possible players within their particular age group. It should be noted that players may request an assessment at any time, up until the Christmas stand-down, to be held at the regular Sunday training sessions.

The Coaches at the Academy are all highly qualified. They will be using the Academy as an opportunity to further their training and development. It should be noted that Coaches will stay with their specific age groups throughout the year to provide for the continuity to players and Coaches.

The Academy’s goal is to develop highly skilled players, however the first obligation of players is to their respective Club: the Academy always works around Club play and players must attend to their club commitments.

S. Marejka confirmed that the players who form the dispensated teams for A Cup will be selected from those attending the Academy. As noted, players have until the Christmas stand-down to be identified. We are trying to build the strongest possible teams, which is why we start training these players at the beginning of the season instead of waiting until after the Christmas stand-down.

The Academy program is self funded and there is a cost to attending players, however if a selected player is unable to afford the program, they will be financed.

Dave confirmed that all Coaches are welcome to observe the player training sessions.

### **Poaching Players (Club Coaches)**

The Board recognizes that there is some concern among Clubs regarding the poaching of players. This practice is not condoned, nor tolerated by LISA. The Board are working diligently in an attempt to identify and put a stop to poaching.

T. Satterford confirmed that the penalty for “poaching” is a minimum of one year’s suspension (this is a BCSA ruling) to the coach. This same penalty could also be applied to the player. It should be noted that in this situation the player is an “illegal” player and the respective team could also lose points earned for games played.

If a Club suspects poaching and wishes to lodge a complaint they must provide all the specific information to LISA, in writing. It is likely necessary to have a statement from the player who was approached and asked to move to another team or some other person who can attest to the fact that that happened. It cannot just be a strong "suspicion".

### **LIWSA U21 League**

The LIWSA U21 league is proceeding this year with three teams, they are planning on interlocking with “bye” in the Division 1 Women’s league.

There is concern in some Clubs with the number of youth (U16 or younger) who are playing in this league. This is of concern as the LIWSA gave very clear assurances this would not be allowed to happen (reference handouts).

For most clubs this is a club issue in that the clubs control the U21 teams. For others this may not be possible as the teams are not affiliated with the club. The LISA, as the district body, is requested to speak to the LIWSA on these matters and register the concerns of all clubs in these matters. To begin with a letter will be sent to the LIWSA outlining the general concerns.

### **“Y” League Formation**

The “Y” league is a privately funded league based in the U.S. At this time we are advised the BCSA is taking a “hands off” approach, unless Districts/Clubs become involved. When the teams are run outside the BCSA (District or Club) environs it is a private matter and will be dealt with as other privately formed teams. LISA has policy in this area (please refer to Rule 319 as this generally covers the matter). We will likely hear more from the BCSA on this in the near future.

NOTE: At the present time there appears to be teams entered in the Y League from Abbotsford and from the Interior. Recent information published on the Y League Web Site and in a recent memo from a group referred to as Performance Soccer, suggest this coming season teams will be entered in U14 Boys and Girls, and U16 Girls. This group will be hosted by the Gorge Soccer Association. It appears that the league in which they will be entered include the North West of the US and BC.

### **LISA News Page**

As previously authorized by the board we are setting up a “news” page that will be accessed directly from the LISA website. The site design is now complete and in conjunction with the WebMaster, should be online by middle of September 20, or as soon thereafter as possible.

In the initial period of use it is suggested the News Page will have four authorized site managers (Web Site Director, Board Secretary, Executive Director and Media Officer) who may enter, monitor and edit articles as need be. It is suggested this group evaluate the site and make recommendations on how the site should be managed.

## **Discipline**

The Discipline Committee made the following requests/comments:

1. When a player comes before the Committee they shall bring only one representative with them (parent, coach or another adult person of their choice);
2. Players will come before the Committee on a first come, first served basis (sign-in sheets will be used);
3. Discipline forms should be used whenever possible, as opposed to emails. Often emails do not contain all the required information;
4. It is the responsibility of Clubs to ensure players are aware of their presence before the Discipline Committee. The Board will not accept the excuse from a Club that the information was not forwarded to the players, as reason for a player not attending.
5. Foul and abusive language will not be tolerated by referees – referees do not have to issue a warning and have the authority to issue an automatic red card.
6. Ensure coaches are aware of the rules.

It was requested that disciplinary rules and guidelines be posted on the LISA website. T. Satterford confirmed that this information is contained on the BCSA website, which we will have linked to our website.

## **Referee Committee**

The goal of the Referee Committee is “to establish ongoing educational programs for all Referee’s in Lower Island”. The Referee Committee Chairperson Mike Seal reported on the results of the committee’s first meeting. Minutes of the meeting will be circulated to LISA board members and all Clubs.

The consensus of those present was that not enough is being done to develop and maintain our referee’s. We seem to be losing them to other sources, especially the job force. We need to show them that refereeing is a viable option as a part time job and by assisting them with the development of their referee careers. Another reason many do not return is because of the abuse they are faced with on the field. The discipline committee will work to get the message through but at the field level referees must take the initiative and issue cards when they are deserved. Here again, education and training in this area will help with the recruitment, development and retention of referee’s.

The formation of three sub-committees was decided on. These sub-committees are as follows:

### ***Educational Materials***

This sub-committee will be responsible for developing classroom and field curriculum, to include training aides such as (but not restricted to) video’s, quizzes, and take-home assignments, all of which are based on different aspects of the game.

### ***Mentorship***

It was agreed that a Mentorship program would increase the development of youth referee’s, while at the same time providing an opportunity for senior referee’s to contribute back to the referee program.

### ***Standardization***

This sub-committee is charged with recommending and implementing a program to provide “standard” training to all referee’s. And to ensure all referee’s are using “standard” practices (rules / regulations) on the field.

M Seal: It is the understanding of the committee that financial resources are available to assist with the implementation of developmental programs for referees. However, only serious, written proposals will be considered: this is our mandate.

To this end, the Committee has agreed to have written proposals and program recommendations in place for presentation to Clubs / organizations at their respective AGM’s, for implementation for the 2004/2005 season. It is recognized, however, that these programs are in their infancy and will be expanded on, and improved, over coming years.

## **Reynolds School Programs**

S. Marejka reported that the soccer programs at Reynolds school are up and running. The school is experiencing the usual “teething” problems, but are generally pleased with the progress.

It was reported in a recent newspaper article that “if a student couldn’t afford the cost of the program their Clubs would sponsor”. S. Marejka confirmed that this is NOT the case, Clubs are not taking on responsibility for these fees.

It was noted that 20% of students were from the Metro/Select program, with the remaining 80% coming from other Districts, but primarily from Lake Hill (it’s their area). It will be interesting to see if Districts will benefit from this program. It is reported from some coaches that with five days of soccer at school some players are finding two more practices a week as onerous. We must all be aware that “burn-out” even at a young age is a real possibility.

## **U17/U18 Division Concerns (Performance Bonds)**

There has been a concern raised by an experienced observer over the actions of players, on the field, at a U17/U18 game. The score disparity between the U17 Gold teams and the U18 Gold teams appear to be the makings of a very volatile situation on the field.

The Board recognizes this as a serious concern and are in the process of drafting a discussion paper for presentation at the next President’s meeting.

## **U11/U12 Cup Play at BC Level**

There has been interest shown on the Lower Mainland for a “provincial cup” tournament for U12’s. S. Marejka has confirmed that the LISA Academy U12 boys and girls IPL teams are already in an 8-side BCSA tournament. This will be a subject that is taken up at a forthcoming meeting in Vancouver.

## **Coaches Check List (Mini and 11-Aside)**

H. McNeill presented a “pocket” sized check list for coaches, which could be laminated at a nominal cost.

This check list will be emailed to all District Representative’s for their review and comments. A finalized version will be presented at the next Board meeting. It was agreed this would be a very good idea.

## **Referees Check List (Game times, etc.)**

Mike Seal report that the same type of card is being considered for referees. The current RED and YELLOW cards would be used to display information about important items referees should know (Ball size, length of games, OT, FIFA Penalty Kicks etc.)

## **4. CLUB REPORTS:**

### **Bays:**

Bays are a part of the Uplands Community Associations, which has submitted a proposal for Uplands school to build a Clubhouse and concession.

### **Peninsula:**

Peninsula teams do not have “home fields”, therefore coaches need to double check prior to game time where they will be playing. The scheduled fields are posted on their web-site, however this is not always accurate as fields may change on short notice.

**Bays:**

Bays have been approached by their Gold team coaches asking why teams need to start playing the first weekend in September. T. Satterford advised that this is in order to get as many games in as possible before Cup play and before we start losing fields due to the weather conditions.

**Cowichan:**

Cowichan asked for confirmation of the ruling on "Youth to Adult permits". There is still confusion about the manner in which Youth to Adult permits are to be handled. Tim Satterford reported the LISA Board develop a motion to present at the BCSA semi annual AGM.

Cowichan also advised that if A Cup is held the first weekend in April they will not be able to host.

**5. ADJOURNMENT:**

Motion: <i>To adjourn at 21:00 hrs.</i> by R. Wachtin 2 <sup>nd</sup> K. Aitken
---

Carried
---------

**Next Representatives Meeting: October 21, 2003 @7:00 p.m.**

**Location:** St. Pauls Anglican Church  
1379 Esquimalt Road, Victoria, B.C.

**ACTION ITEMS**

1. Schedules will be placed on the LISA website once they are finalized.
2. Once the schedules are finalized F. Anderson will begin posting scores on the website.
3. LISA will forward invitations to Clubs for the tournaments scheduled for the Thanksgiving weekend.
4. LISA will send a strongly worded letter to LIWSA concerning the manner in which at least one team within the new U21 program has "secured" the services of several underage players.
5. LISA will provide link on their website to the BCSA disciplinary rules and guidelines.
6. LISA will prepare a discussion paper on the discipline concerns at the U17/U18 level for presentation at the next President's meeting.
7. The Coaches check-list will be emailed to District Rep's for their review and comments. A finalized version will be presented at the next Board meeting.
8. Lisa will design a similar "check list" for referees, ie. Ball size, length of games, OT, FIFA Penalty Kicks, etc.
9. LISA Board will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits.
10. Minutes of Referee Committee meeting #1 September 9, 2003 to be circulated to Board members and Clubs.

**LOWER ISLAND SOCCER ASSOCIATION  
DISTRICT REPRESENTATIVES**

**MEETING #4**

October 21, 2003  
St. Paul's Anglican Church  
1379 Esquimalt Road  
VICTORIA, B.C.

**Members Present:**

Prospect Lake	<i>Fleming Anderson</i>
Bays	<i>Randy Wachtin, Hazel Braithwaite</i>
Gorge	<i>Maureen Mitchell Starkey</i>
Peninsula	<i>Al Coccola</i>
Cordova Bay	<i>Nick Jablanczy</i>
Lakehill	<i>Kathy Creighton</i>
Juan de Fuca	<i>Phil Bernard, Daphne Carter</i>
Sooke	<i>Wendy Cole, Joel Butler</i>
Salt Spring	<i>Terry Morton</i>

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Terry Hughes	<i>Metro/Select</i>
Harold McNeill	<i>Secretary</i>	Mike Seal	<i>Referees/Protests</i>
Sharon Marejka	<i>Executive Director</i>		

**Regrets:** Gordon Head  
Cowichan

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:04 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: <i>To adopt the Agenda as circulated by Gorge 2<sup>nd</sup> Juan de Fuca</i>	Carried
---	---------

**2. APPROVAL OF MINUTES OF SEPTEMBER 16, 2003**

Motion: <i>To adopt the Minutes of September 16, 2003 as circulated by Peninsula 2<sup>nd</sup> Gorge</i>	Carried
---	---------

**Action Items:**

1. Schedules have been placed on the LISA website.
2. Scores are being posted on the website.
3. On Agenda under "Cancelled Games".
4. LISA have sent a letter to LIWSA concerning the manner in which at least one team within the new U21 program has "secured" the services of several underage players. We are waiting on the response from LIWSA.
5. LISA will provide link on their website to the BCSA disciplinary rules and guidelines.
6. LISA have prepared a discussion paper on "Fines and Performance Bonds" that will help in addressing the discipline concerns at the U17/U18 level, for final approval at the next Board meeting.
7. The Coaches check-list has been finalized and distributed to all Clubs.
8. M. Seal is designing a similar "check list" for referees, ie. Ball size, length of games, OT, FIFA Penalty Kicks.
9. LISA Board will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits.
10. Minutes of Referee Committee meeting #1 September 9, 2003 have been circulated to Board members and Clubs.

### **3. OLD BUSINESS:**

#### **Fines and Bonds**

The issue of implementing a policy of "Fines and Performance Bonds" (which was borrowed from 4 District Lower Vancouver) was raised at President's Meeting #1, September 30, 2003 for general discussion. Approval was granted for LISA to pursue this matter and as a result have prepared a Discussion Paper (circulated) that will be presented at the next Board meeting for final approval.

The District Reps approved the circulated "draft" Discussion Paper in principle, suggesting only a few minor amendments. The changes will be made and emailed to Board members, Club Presidents and District Reps, with final comments to be submitted prior to November 1, 2003.

#### **Schedules – Cancelled Games**

Virtually no lower island games were played during the weekend of October 18/19, 2003 due to the weather conditions. There is concern that if this trend continues we will fall behind in the regular schedule. Teams, especially in the "girls" league as they also missed scheduled games due to the Lakehill tournament, are encouraged to make up lost games. It was noted that if games are "made up", OR if they are cancelled, score reporters still must be notified.

Also cancelled, but for lack of participation, was the mini tournament scheduled for the Thanksgiving weekend in Sooke. Generally the Clubs felt that a holiday weekend is a factor for teams not supporting the event. The Clubs also felt that communication regarding the event could be better. LISA would like to reschedule and appreciate the comments of the Clubs; they will use their feedbacks to ensure a successful event in the near future.

#### **Schedules – Team Promotions**

There remains concern in at least one Club regarding the disparity between teams in the U17/U18 division. LISA have been monitoring the situation and will provide this Club with options for them to consider for the remainder of the season.

T. Satterford asked that Clubs make requests for movement of teams as soon as possible. LISA will consider Club requests, along with their own recommendations, and announce any team movements early in the week.

#### **"C" Cup Procedure**

H. McNeill commented on the Girls "C" Cup guidelines recently adopted by the LISA Board, as outlined on the circulated Memorandum.

LISA will send a memo to Clubs clarifying the policies as outlined in the Memorandum. Under these new guidelines Clubs may want to reconsider team declarations (or lack thereof).

Note, if there are more than eight teams declared in this classification a "draw" will be conducted at the District Reps meeting held in November to bring the number of teams to eight.

#### **LISA and BCSA Life Members**

LISA feels strongly that there are members in our organization, and on Lower Vancouver Island who should be nominated for lifetime memberships of LISA and BCSA. Clubs were encouraged to put names forward to LISA prior to November 3, 2003.

## **Referee Committee Update**

M. Seal reported that the Referee Committee is progressing with their mandate of establishing ongoing education programs for all Referees in Lower Island. In fact, some programs have been designed and are ready to be implemented: on-field training; classroom presentation. The committee will apply (by mid November) for funding support from Lower Island leagues.

## **Technical Department – Course Update**

### ***Community Coaching Senior***

Rescheduled to November 15 & 16, 2003, 9:00 a.m. – 4:30 p.m. approximately, Juan de Fuca.

### ***Class 4 Referee***

November 3, 10, & 17, 2003, 6:00 p.m. – 9:00 p.m., November 23, 2003 8:00 a.m. – 4:00 p.m., Gorge.

## **Fields and Facilities Update**

T. Satterford reported that definite progress is being made in the area of “fields and facilities” and that a major announcement would be forthcoming.

## **4. NEW BUSINESS:**

### **Christmas Social**

Invitations to the annual “Christmas Social” will be sent out in the near future. Clubs are reminded that trophies are to be handed in at this time. S. Marejka will provide Clubs with a list of outstanding trophies.

### **BCSA Rule Review**

Will be discussed at the next BCSA Semi-annual AGM. Comments or questions to be directed to LISA Secretary, H. McNeill prior to November 3, 2003.

### **Running Up Scores**

It is generally accepted that “running up” scores is unsportsmanlike and should be discouraged. LISA, unfortunately, has no jurisdiction in this area.

## **5. CLUB REPORTS:**

### ***Peninsula***

Asked permission from Clubs to solicit them for information on how they form their U12 Silver (and below) teams, ie tiered vs even.

### ***Gorge***

Still looking for U15 Bronze girls; running Community Coaching Youth Women Only course November 1-2, 2003 (check LISA website for information); Indoor soccer venue available at Oak Bay Rec Centre early January 2004.

## 6. ADJOURNMENT:

Motion: *To adjourn at 20:30 hrs.* by R. Wachtin 2<sup>nd</sup> by H. Braithwaite

Carried

**Next Representatives Meeting: November 18, 2003 @7:00 p.m.**

**Location:** St. Pauls Anglican Church  
1379 Esquimalt Road, Victoria, B.C.

### Action Items

1. T. Satterford will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits.
2. The changes recommended to the "Fines and Performance Bonds" Discussion Paper will be made and emailed to Board members, Club Presidents and District Reps, with final comments to be submitted prior to November 1, 2003.
3. There remains concern in at least one Club regarding the disparity between teams in the U17/U18 division. LISA have been monitoring the situation and will provide this club with options for them to consider for the remainder of the season.
4. LISA will send a memo to Clubs clarifying the policies as outlined in the "C" Cup Memorandum.
5. Invitations to the annual "Christmas Social" will be sent out in the near future.
6. S. Marejka will provide Clubs with a list of outstanding trophies .

**LOWER ISLAND SOCCER ASSOCIATION  
DISTRICT REPRESENTATIVES**

**MEETING #5**

November 18, 2003  
St. Paul's Anglican Church  
1379 Esquimalt Road  
VICTORIA, B.C.

**Members Present:**

Prospect Lake	<i>Fleming Anderson, Michael Adams</i>
Bays	<i>Randy Wachtin</i>
Gorge	<i>Charleen Salisbury</i>
Peninsula	<i>Al Coccola, Helen Christiansen</i>
Cordova Bay	<i>Nick Jablanczy</i>
Juan de Fuca	<i>Phil Bernard</i>
Sooke	<i>Wendy Cole, Joel Butler</i>
Gordon Head	<i>Connie Morgan</i>

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Terry Hughes	<i>Metro/Select</i>
Harold McNeill	<i>Secretary</i>	Mike Seal	<i>Referees/Protests</i>
Sharon Marejka	<i>Executive Director</i>	Mark Brittain	<i>Fundraising and Sponsorship</i>
Ken Aitken	<i>Small Sided Games</i>	Brian Davis	<i>Head Scheduler</i>

**Regrets:** Cowichan  
Lakehill  
Saltspring

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:08 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: <i>To adopt the Agenda as amended by Juan de Fuca 2<sup>nd</sup> Cordova Bay</i>	Carried
--	---------

**2. APPROVAL OF MINUTES OF OCTOBER 21, 2003**

Motion: <i>To adopt the Minutes of October 21, 2003 as circulated by Cordova Bay 2<sup>nd</sup> Prospect Lake</i>	Carried
---	---------

**Action Items:**

1. T. Satterford will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits – ongoing.
2. The “Fines and Performance Bonds” policy has been approved and is in effect.
3. The U17/U18 division is being monitored and LISA will make recommendations in the near future.
4. LISA have sent a memo to Clubs clarifying the policies as outlined in the “C” Cup Memorandum.
5. Invitations to the annual “Christmas Social” have been sent.
6. S. Marejka has provided Clubs with a list of outstanding trophies.

### **3. OLD BUSINESS:**

#### **LISA and BCSA Life Members**

LISA feels strongly that there are members in our organization, and on Lower Vancouver Island who should be nominated for lifetime memberships of LISA and BCSA. Clubs are encouraged to put names forward to LISA as soon as possible.

#### **BCSA Semi Annual General Meeting**

T. Satterford will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits.

#### **BCSA Rules and Regulations Committee**

Commencing November 22, the BCSA will conduct a review of the Rules and Regulations. Harold McNeill and John Derksen will sit on the committee. Committee chaired by Les Sinnott. Other members TBA.

#### **Christmas Social**

Invitations are being sent out for the annual "Christmas Social" to be held at the 4 Mile Restaurant on Tuesday, December 9th. Clubs are reminded that trophies are to be handed in at this time. S. Marejka will provide Clubs with a list of outstanding trophies.

### **4. NEW BUSINESS:**

#### **Kidsport- a presentation by Patti Hunter**

Kidsport Greater Victoria is a non-profit organization that is part of a national and provincial network of community based volunteer groups whose goal is to ensure that kids in financial need have access to the positive experience of sport and physical activity.

The Gorge Soccer organization recently held an in-house tournament with proceeds going to support the Kidsport program. Patti Hunter thanked Gorge on behalf of Kidsport and encouraged other clubs to consider similar ventures.

#### **Cup Draws**

In each division, a maximum of eight teams enter into Cup play. In divisions holding more than eight teams a "draw" was held to determine which teams would play in a preliminary (knock out) round, and which teams would automatically advance to the quarter finals (round of eight). Winning teams advance to the quarter finals with that draw being held at the January District Reps meeting.

Clubs are to ensure coaches are aware of the Rules and Regulations for Cup Play, this information is posted on the LISA website.

The draw games are listed below:

### **U12 Girls Classic C Cup**

*Preliminary round to be played Sunday, December 7, 2003*

Juan de Fuca (home) versus Sooke

Prospect Lake (home) versus Bays United

### **U13 Girls Classic C Cup**

*Preliminary round to be played Sunday, November 30, 2003*

Gordon Head Silver Bullets (home) versus Bays United Mavericks

Winner advances to next preliminary round, as listed below

*Preliminary round to be played Saturday, December 6, 2003*

Cowichan Team #1 Kickers (home) versus Peninsula United

Cowichan (Bronze) (home) versus Sooke Cheetahs

Salt Spring (home) versus Cordova Bay Sparks

Juan de Fuca (home) versus Peninsula Pumas

Gorge Royals (home) versus Cowichan Team #2

Prospect Lake Silver (home) versus Prospect Lake Bronze

Lakehill (home) versus Peninsula Bears

Winner of Nov 30<sup>th</sup> game (home) versus Bays United Mustangs

### **U14 Girls Classic C Cup (Silver A Division)**

*Preliminary round to be played Sunday, December 7, 2003*

Lakehill (home) versus Sooke Hurricanes

Cowichan Strikers (home) versus Bays United Stars

### **U16 Girls Classic C Cup (Silver A Division)**

*Preliminary round to be played Sunday, December 7, 2003*

Gordon Head Xtreme (home) versus Peninsula Pumas

### **U15 Boys Provincial Challenge B Cup**

*Preliminary round to be played Sunday, December 7, 2003*

Gordon Head Villas (home) versus Sooke Tornadoes

## **5. DIRECTORS AND CLUB REPORTS:**

### **S. Marejka, Executive Director**

Course update: Provincial B Licence (prerequisite B Prep)

January 2, 3, 4, 2004 and 9, 10, 11, 2004

Gorge

Email Sharon Marejka [Sharon@lowerislandsoccer.com](mailto:Sharon@lowerislandsoccer.com) for details and/or registration.

**T. Hughes, Metro/Select**

Thank you to Gordon Head and Gorge for referring two players to the U15 Select program.

**Juan de Fuca**

Voiced concern over age difference (not enough) between players and referee. LISA’s recommendation is that at least two years should separate players and referees.

**Sooke**

Mentioned that some rules and regulations are not as up to date as they should be. H. McNeill confirmed that LISA is aware and the information is being updated on an ongoing basis, target date for completion is next AGM.

**Peninsula**

There remains concern that some teams continuing to “run up” scores. It is generally accepted that “running up” scores is unsportsmanlike and should be discouraged. Although LISA has no jurisdiction in this area, T. Satterford suggested that a complaint be issued in writing and LISA will follow up on behalf of the club.

**Bays**

Thank you to Juan de Fuca for hosting the Community Coach Senior Clinic. The indoor soccer venue is now available at Oak Bay Rec Centre and there are plans to host a number of tournaments during Christmas holidays.

**Gorge**

Saanich Council have approved new field turf for club, should be in by July 2004.

The above report was made in error. Below is the correct information:

The Gorge and Saanich Parks and Recreation have held a Public Hearing towards the “All Weather Field Turf”. Gorge will continue to provide updated status reports.

**6. ADJOURNMENT:**

Motion: *To adjourn at 20:18 hrs.* by Peninsula 2<sup>nd</sup> by Juan de Fuca Carried

**Next Representatives Meeting: January 20, 2003 @7:00 p.m.**

**Location:** St. Pauls Anglican Church  
1379 Esquimalt Road, Victoria, B.C.

**Action Items**

1. T. Satterford will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits – ongoing.

**LOWER ISLAND SOCCER ASSOCIATION  
DISTRICT REPRESENTATIVES**

**MEETING #6**

January 20, 2004  
St. Paul's Anglican Church  
1379 Esquimalt Road  
VICTORIA, B.C.

**Members Present:**

Prospect Lake	<i>Fleming Anderson, Michael Adams</i>
Bays	<i>Randy Wachtin, Hazel Braithwaite</i>
Gorge	<i>Maureen Mitchell Starkey</i>
Peninsula	<i>Al Coccola</i>
Cordova Bay	<i>Nick Jablanczy</i>
Juan de Fuca	<i>Phil Bernard, Daphne Carter</i>
Sooke	<i>Joel Butler</i>
Gordon Head	<i>Mary Jo Van Bergen</i>
Lakehill	<i>Kathy Creighton, Carlos Almeida (sp?)</i>
Saltspring	<i>Terry Morton, Fraser Hope</i>

**Representing the LISA Board:**

Tim Satterford	<i>Chair</i>	Bob Nex	<i>VP Operations and Boys</i>
Harold McNeill	<i>Secretary</i>	Mike Seal	<i>Referees/Protests</i>
Ken Aitken	<i>Small Sided Games</i>	Brian Davis	<i>Head Scheduler</i>
Ken Hibbert	<i>Technical Programs</i>	Heather Fairbairn	<i>Administrative Assistant</i>

**Regrets:** Cowichan

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:05 hrs.

**1. ROLL CALL & APPROVAL OF AGENDA:**

Motion: <i>To adopt the Agenda as circulated by Gordon Head 2<sup>nd</sup> Bays</i>	Carried
---	---------

**2. APPROVAL OF MINUTES OF NOVEMBER 18, 2003**

Motion: <i>To adopt the Minutes of November 18, 2003 as circulated by Juan de Fuca 2<sup>nd</sup> Lakehill</i>	Carried
--	---------

**Action Items:**

1. T. Satterford will develop a motion to present at the BCSA semi-annual AGM regarding Youth to Adult permits – ongoing.

**3. OLD BUSINESS:**

**AGM**

The LISA Annual General Meeting will be held May 16, 2004. Clubs are requested to forward agenda items to Tracey Cottrell (Board Administrative Assistant). The LISA Office will request nominations from Clubs for the various year end awards.

**BCSA Semi Annual General Meeting**

The BCSA Semi Annual General Meeting was held January 9, 10, 11, 2004, and was attended by a number of LISA Board members and guest delegates. T. Cottrell will circulate H. McNeill's report on the meeting.

## **Complaint Process**

A reminder was given that all complaints must be in writing (not email) and submitted to the LISA Office if they are to be considered for review by the "Complaints Committee".

## **Tournament Permits**

Reminders were given that: permits must be requested through the LISA Office for all tournaments; teams participating in tournaments (especially where travel is involved) must provide the LISA Office with team lists; teams aiming to participate in a tournament out of Province or Country must apply for a permit through BCSA.

## **4. NEW BUSINESS:**

### **BCSA Draws and District Bonds**

H. McNeill reported that LISA have posted a \$200.00 Bond (to BCSA) on behalf of all teams who are participating in final Cup play. Any fines incurred will be placed against this bond, and respective Clubs will be required to reimburse LISA.

### **President's Meeting and Agenda Items**

The next President's Meeting will be held February 10, 2004 at St. Paul's Anglican Church. Clubs are requested to forward agenda items to Tracey Cottrell (Board Administrative Assistant).

### **Cup Draws**

Clubs are to ensure coaches are aware of the Rules and Regulations for Cup Play, this information is posted on the LISA website. The draw games are listed below:

#### **U12 Girls Classic C Cup (Silver B Division) 2004**

*Round One to be played February 1, 2004*

Bays United (home) versus Saltspring

Cowichan (home) versus Gordon Head

Lakehill (home) versus Gorge Canadians

Winner of game between Juan de Fuca and Sooke Blue Jays (home) versus Peninsula

#### **U13 Girls Classic C Cup (Silver B Division) 2004**

*Round One to be played February 1, 2004*

Bays United Mavericks (home) versus Cordova Bay Sparks

Prospect Lake Broadmead Pharmasave (home) versus Lakehill

Juan de Fuca (home) versus Cowichan Team #1 Kickers

Sooke Cheetahs (home) versus Cowichan Team #2

#### **U14 Girls Classic C Cup (Silver B Division) 2004**

*Round One to be played February 1, 2004*

Juan de Fuca (home) versus Bays United

*Semi-finals to be played February 7, 2004*

Winner of above game (home) versus Cowichan Raptors

Gorge (home) versus Peninsula Fireballs

#### **U15 Girls Classic C Cup (Silver B Division) 2004**

*Round One to be played January 31, 2004*

Gorge Royals (home) versus Bays United Snipers

Peninsula Chili Peppers (home) versus Peninsula

Lakehill Team #2 (home) versus Lakehill Team #1

Gordon Head - bye

#### **U16 Girls Classic C Cup (Silver B Division) 2004**

*Finals to be played February 15, 2004*

Juan de Fuca (home) versus Cordova Bay Lakers

**U14 Girls Classic C Cup (Silver A Division) 2004**

*Round One to be played January 31, 2004*

Lakehill (home) versus Gordon Head  
Peninsula Hurricanes (home) versus Saltspring  
Cordova Bay Waves (home) versus Bays United Stars  
Prospect Lake (home) versus Juan de Fuca

**U15 Girls Classic C Cup (Silver A Division) 2004**

*Round One to be played January 31, 2004*

Sooke Tigers (home) versus Prospect Lake Enkon Environmental  
Gorge Canadians (home) versus Cordova Bay Strikers  
Bays United Chaos (home) versus Cowichan  
Peninsula Rebels – bye

**U16 Girls Classic C Cup (Silver A Division) 2004**

*Round One to be played January 31, 2004*

Lakehill Stingers (home) versus Cowichan  
Prospect Lake/Cordova Bay Focus Intech (home) versus Gordon Head Xtreme  
Gorge Royals (home) versus Saltspring  
Sooke Blue Angels (home) versus Bays United Shamrocks

**U17 Girls Classic C Cup (Silver A Division) 2004**

*Round One to be played February 1, 2004*

Prospect Lake/Cordova Bay Mann Exctg (home) versus Sooke Stompers

*Semi-finals to be played February 8, 2004*

Winner of above game (home) versus Peninsula Psychos  
Juan de Fuca (home) versus Gordon Head Pirates

**U18 Girls Classic C Cup (Silver A Division) 2004**

*Round One to be played February 1, 2004*

Gordon Head (home) versus Cowichan Wild Things

*Round One to be played February 1, 2004*

Lakehill (home) versus Bays United Hearts of Oak

*Semi-finals to be played February 8, 2004*

Winner of above game (home) versus Saltspring

*Semi-finals to be played February 8, 2004*

Winner of above game (home) versus Gorge Canadians

**U12 Girls Nike 2004 Provincial Challenge B Cup**

*Round One played February 8, 2004*

Lakehill (home) versus Prospect Lake Gold  
Cordova Bay Waves (home) versus Bays United  
Gordon Head Wild Girls (home) versus Juan de Fuca  
Cowichan – bye

**U13 Girls Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Cowichan Crashers (home) versus Peninsula Breakers  
Gordon Head (home) versus Lakehill  
Juan de Fuca (home) versus Gorge F.c.  
Bays United Raiders – bye

**U14 Girls Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Gorge F.C. (home) versus Juan de Fuca  
Peninsula (home) versus Cordova Bay Thunder  
Lakehill (home) versus Bays United Rapidas  
Gordon Head Gold Rush (home) versus Cowichan Invaders

**U15 Girls Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Gordon Head (home) versus Juan de Fuca  
Cowichan Impact (home) versus Peninsula Titans  
Bays United Tsunami (home) versus Lakehill  
Prospect Lake/Cordova Bay Soccerworld – bye

**U16 Girls Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Juan de Fuca (home) versus Gordon Head

*Semi-finals to be played February 14, 2004*

Winner of above game (home) versus Bays United Snow Leopards  
Cowichan Thunder (home) versus Lakehill Heat

**U17 Girls Nike 2004 Provincial Challenge B Cup**

*Semi-finals to be played February 15, 2004*

Peninsula Heat (home) versus Cordova Bay Spitfires  
Prospect Lake Columbia Fuels (home) versus Bays United Lynx

**U18 Girls Nike 2004 Provincial Challenge B Cup**

*Semi-finals to be played February 15, 2004*

Bays United Blaze (home) versus Cowichan Crossfire  
Peninsula Athletics – bye

**U12 Boys Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Gorge F.C. (home) versus Bays United Impact  
Lakehill (home) versus Cowichan Wolves  
Peninsula United (home) versus Juan de Fuca Wizards  
Prospect Lake/Cordova Bay Adams & Wong Architec (home) versus Gordon Head Fury

**U13 Boys Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Gordon Head (home) versus Gorge F.C.  
Lakehill Team Sales (home) versus Bays United Bombers  
Cowichan Storm (home) versus Peninsula Strikers  
Juan de Fuca (home) versus Cordova Bay/Prospect Lake United

**U14 Boys Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Juan de Fuca (home) versus Cowichan Fire  
Prospect Lake/Cordova Bay (home) versus Gordon Head  
Gorge F.C. (home) versus Bays United Magic  
Lakehill (home) versus Peninsula Hurricanes

**U15 Boys Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Cowichan Royals (home) versus Gordon Head  
Bays United Peladeiros (home) versus Lakehill  
Juan de Fuca (home) versus Gorge F.C.  
Saltspring Strikers (home) versus Cordova Bay Villas

**U16 Boys Nike 2004 Provincial Challenge B Cup**

*Round One to be played February 7, 2004*

Prospect Lake/Cordova Bay Hurricanes (home) versus Bays United Merlins  
Juan de Fuca (home) versus Gorge F.C.

Peninsula Fury (home) versus Gordon Head All Sports  
Cowichan United – bye

**U17 Boys Nike 2004 Provincial Challenge B Cup**

*Semi-finals will be played February 15, 2004*

Lakehill (home) versus Prospect Lake/Cordova Bay Mike Doughty Constr  
Juan de Fuca – bye

**U18 Boys Nike 2004 Provincial Challenge B Cup**

*Semi-finals to be played February 15, 2004*

Cowichan Dynamos (home) versus Gordon Head  
Gorge F.C. (home) versus Bays United Hearts

**5. DIRECTORS AND CLUB REPORTS:**

**Bays**

Reported on the success of the inaugural indoor tournament hosted by Bays over the Christmas holiday.

**Gorge**

Requested confirmation that the discussion paper “A Vision For The Future” was widely distributed, ie Club President’s. T. Satterford confirmed that it was, and that it would be on the agenda for discussion at the next President’s meeting.

**Juan de Fuca**

Offered to line the velodrome if LISA was in need for the extra field space, especially in consideration of the inclement weather we have been experiencing. LISA will take this under consideration.

**6. ADJOURNMENT:**

Motion: <i>To adjourn at 20:30 hrs.</i> by Bays 2 <sup>nd</sup> by Gorge
--

Carried
---------

**Next District Representatives Meeting: February 17, 2004 @7:00 p.m.**

**Location:** St. Pauls Anglican Church  
1379 Esquimalt Road, Victoria, B.C.

**Action Items**

1. The LISA Office will request nominations from Clubs for the various year end awards (for presentation at the AGM on May 16, 2004).
2. T. Cottrell will circulate H. McNeill’s report on the BCSA Semi Annual General Meeting to Club Presidents and District Reps.



## Proofed

### LOWER ISLAND SOCCER ASSOCIATION DISTRICT REPRESENTATIVES

#### MEETING #7

March 16, 2004

Gordon Head Clubhouse

#### Members Present:

Prospect Lake	<i>Fleming Anderson</i>
Bays	<i>Randy Wachtin, Hazel Braithwaite</i>
Gorge	<i>Maureen Mitchell Starkey</i>
Peninsula	<i>Al Coccola</i>
Cordova Bay	<i>Nick Jablanczy</i>
Juan de Fuca	<i>Phil Bernard, Daphne Carter</i>
Sooke	<i>Wendy Cole</i>
Gordon Head	<i>Mary Jo Van Bergen</i>
Lakehill	<i>Kathy Creighton, Stu Hackett</i>
Saltspring	<i>Terry Morton</i>
Cowichan	<i>Bill Keserich</i>

#### Representing the LISA Board:

Tim Satterford	<i>Chair</i>	Len Bridgeman	<i>Discipline</i>
Harold McNeill	<i>Secretary</i>	Mike Seal	<i>Referees/Protests</i>
Ken Aitken	<i>Small Sided Games</i>	Sharon Marejka	<i>Executive Director</i>
Ken Hibbert	<i>Technical Programs</i>		

**Recording Secretary:** Tracey Cottrell

The meeting was called to order at 19:05 hrs.

#### 1. ROLL CALL & APPROVAL OF AGENDA:

Motion: <i>To adopt the Agenda as circulated</i> By Bays 2 <sup>nd</sup> Gorge	Carried
--	---------

#### 2. APPROVAL OF MINUTES OF NOVEMBER 18, 2003

Motion: <i>To adopt the Minutes of January 20, 2004 as circulated</i> By Lakehill 2 <sup>nd</sup> Juan de Fuca	Carried
--	---------

#### Action Items:

1. The LISA Office have requested nominations from Clubs for the various year end awards (for presentation at the AGM on May 16, 2004). Clubs were again urged to submit as soon as possible.
2. T. Cottrell has circulated H. McNeill's report on the BCSA Semi Annual General Meeting to Club Presidents and District Reps.



### 3. SPECIAL GUESTS

Keith Ryan: Executive Director BCSA

Norman Cardinal: Cardinal & Associates, Paris Glove of Canada Ltd.

Keith Ryan announced that BCSA have entered into a 3 year agreement with DIADORA as the official sportswear sponsors for BCSA. Part of the arrangement is that BCSA will seek out additional sponsors and sponsorship dollars (from other sources) for the Districts and/or Clubs that elect to participate in the program by purchasing Diadora apparel. Proceeds will accrue back to the district or clubs as the case may be.

Clubs may contact Keith Ryan at BCSA directly for further information on this program. LISA asks only that the district be kept apprised of arrangements being negotiated so as to monitor the success of the program.

Keith introduced the Diadora representative, Norman Cardinal.

Norman Cardinal presented the Diadora line of sportswear, which is available from Lower Island retailers at a substantially reduced price to LISA and their members.

### 4. OLD BUSINESS

#### AGM

The LISA Annual General Meeting will be held at 1:00 p.m. on May 16, 2004, location TBA. Clubs are requested to forward agenda items or requests for Bylaw changes to Tracey Cottrell (Board Administrative Assistant) as soon as possible. (Must be in by March 28 in order to be circulated to everyone on April 1, 2003)

#### U12 Super 8's (2004/2005 season)

LISA have been asked by the President's to develop a set of rules to govern the U12 Super 8 Division for the 2004/2005 season. This has been done and Draft (3) was circulated to the Clubs, who have been asked to discuss the information with their members and forward any comments or changes to H. McNeill (Board Secretary) or S. Marejka (Executive Director). LISA would like to seek final approval on the rules from the President's at the upcoming April 20<sup>th</sup> President's Meeting.

Motion: <i>I move that we go "in camera" at 20:10 hrs</i> By Bays 2 <sup>nd</sup> Juan de Fuca
--

Carried
---------

#### U21 LIWSA

##### Fields and Facilities

Motion: <i>I move that we come "out of camera" at 20:47 hrs</i> By Cowichan 2 <sup>nd</sup> Bays
--

Carried
---------

#### District Head Coach Appointment

On behalf of the Head Coach Interview Committee, S. Marejka announced that the unanimous decision of the committee was to recommend to the Board that the position of Head Coach be offered to Mr. Dave Dew. A press release will be forthcoming. The Board, at a regular meeting on March 2<sup>nd</sup>., approved the recommendation and Mr. Dew will assume his duties full time on August 1, 2004. Between now and August 1<sup>st</sup> Mr. Dew will work for the LISA on an hourly rate.



## **5. NEW BUSINESS:**

### **Rule Additions and Changes (Motions)**

There were a number of Rule additions and changes made (by Motion) at the March 2, 2004 Board Meeting. This information was previously circulated to Clubs. Before the start of next season, all the rules will be reviewed and updated as necessary. If anyone is aware of a section of the rules that need updating to bring them in line with present practice please advise the District Secretary. It has been noted that a few individuals in various clubs have been reading various sections of the rules and have provided some helpful suggestions.

### **President's Meeting**

The next President's meeting is scheduled for 7:00 p.m. Tuesday, April 20, 2004 at the Gorge Clubhouse. Clubs are reminded to submit any agenda items to Tracey Cottrell, LISA Board Administrative Assistant by April 15. If you have any items you would like to have circulated please present them for consideration by that date.

### **C Cup on Saturday versus Sunday**

It was brought up that C Cup players currently play their league game on Saturday and then play their C Cup game on Sunday. It was wondered if the playing days could be reversed. S. Marejka will poll Clubs for their thoughts on this matter.

### **Scholarships**

The deadline for the submission of BCSA Scholarship applications is March 29, 2004 (but must be submitted through the LISA office in sufficient time for local processing/approval). The deadline for the submission of LISA Scholarship applications is April 30, 2004.

### **Nominations for Coach, Executive and Referee of the Year**

The deadline for submission of nominations for Coach of the Year, Executive of the Year, and Referee of the Year is April 30, 2004 to the LISA Office.

## **6. DIRECTORS AND CLUB REPORTS:**

### **Peninsula**

A. Coccola brought up the subject of violence in the U17 and U18 divisions. It was a topic that everyone wanted to discuss, but time was a factor and so it was decided that it would be added to the Agenda for the next Reps meeting (which will be in May). Al was asked to put his concerns in writing and forward this to the other Reps prior to meeting.

### **M. Seal**

M. Seal reported that the following referee courses are being conducted: Class 4 (Gordon Head); Class 3 (Gorge). He will be contacting each of the qualifying referees regarding dates and locations.

### **H. McNeill**

H. McNeill reminded everyone of the Exhibition Tournament with Marioka May 1-2, 2004.



**S. Marejka**

S. Marejka is in the process of organizing bus trips to Whitecaps games this summer. Once finalized the information will be posted on the LISA website.

**7. ADJOURNMENT:**

Motion: <i>To adjourn at 21:10 hrs.</i> By Bays 2 <sup>nd</sup> by Cowichan
---

Carried
---------

**Next District Representatives Meeting: May 18, 2004 @7:00 p.m.**

**Location:** St. Pauls Anglican Church  
1379 Esquimalt Road, Victoria, B.C.

**Action Items**

1. S. Marejka will poll Clubs for their thoughts on changing the day C Cup is held, ie Saturday as opposed to Sunday.
2. A. Coccola will document his concerns regarding violence in the U17 and U18 divisions.