



**LOWER ISLAND SOCCER ASSOCIATION
DISTRICT PRESIDENTS**

MEETING #1

September 30, 2003

Gorge Clubhouse

Members Present:

Cordova Bay *Mike McGrenere*
Prospect Lake *Adriano Sumberac*
Juan de Fuca *Glen Davis*
Sooke *Wendy Cole*
Gorge *Terry Marra*
Saltspring *Fraser Hope*
Gordon Head *Dave Marson*
Lakehill *Jules Nagy*
Bays *Gwyn Symmons, Randy Wachtin, Hazel Braithwaite*
Peninsula *Dan Perrin*

LISA Board Members:

Tim Satterford *President*
Harold McNeill *Secretary*
Sharon Marejka *Executive Director*
Mike Seal *Referees/Protests*
Mark Brittain *Fundraising and Sponsorship*

Regrets *Cowichan Valley, Bill Keserich*

Recording Secretary:

Tracey Cottrell

Meeting Called to Order: The meeting was called to order at 19:18 hrs.

1. APPROVAL OF AGENDA:

To add: Coaches Discipline

Motion: *To adopt the Agenda as amended* by Juan de Fuca 2nd Lakehill Carried

2. APPROVAL OF MINUTES OF 18 MARCH 2003:

Motion: *To adopt the Minutes of March 18, 2003* by Lakehill 2nd Prospect Lake Carried

Action Items:

1. LISA, Cordova Bay and Prospect Lake have created a set of rules for the joint teams.
2. M. Brittain will contact T. Marra regarding the field turf proposal, ongoing.
3. The core clubs will take the referee scheduling issue back to their Executives for discussion and will bring feedback to the next President's meeting. It was decided that this issue would be best left in the hands of the Referee Committee.
4. T. Satterford will continue to pursue the formation of a Boundary Committee.
5. LISA will write a letter of support for Bays United regarding the school closure and field issue. This is an ongoing process for Bays United.



3. OLD BUSINESS:

U21 Women's League

The LIWSA U21 league is proceeding this year with four teams, they are planning on interlocking with "bye" in the Division 1 Women's league.

There is concern in some clubs with the number of youth (U16 or younger) who are playing in this league. This is of concern as the LIWSA gave very clear assurance this would not be allowed to happen.

For most clubs this is a club issue in that the clubs control the U21 teams. For others this may not be possible as teams are not affiliated with the club. The LISA, as the district body, were requested to speak to the LIWSA on these matters and register the concerns of all clubs in these matters. To begin with a letter was sent to the LIWSA outlining the general concerns and a meeting will be set up very shortly with LIWSA President, Rachelle Dyer.

S. Marejka reported that a number of youth's who are registered in the U21 league attended the recent High Performance assessments. We are waiting on clarification from Keith Ryan, BCSA, as to their eligibility for Youth Provincial play. S. Marejka will follow-up to ensure a timely response.

Harassment Policy Review

K. Aitken/H. McNeill are reviewing the Harassment Policy recently drafted by BCSA. It appears, however, that with the BCSA policy in place, the LISA will be forced (as early as our next Board meeting) to withdraw our local Risk Management (Harassment) Procedures. In these matters the Senior organization rules take precedence.

The BCSA policy, as written pose a number of difficulties for the district and local clubs in that matters are immediately escalated to the highest level. The district policy has been to try and resolve matters at the lowest level. Rarely should complaints need to be escalated to the Provincial level.

The LISA is drafting a response to the BCSA. This will be discussed at the next Board meeting.

Board Retreat

H. McNeill reported on the August 9, 2003 Board Retreat, facilitated by Linda Petch (*Petch and Associates Management Consultants Ltd.*). The summary of the meeting was handed out for reference, additional copies are available on request.

The objective of Linda Petch's presentation was "to provide a foundation for the effective operation of the Lower Island Soccer Association". There is a general sense from the Board that it was a worthwhile endeavor.

Coaches Check-list

As previously discussed, a "coaches check-list" has been designed to provide coaches with a quick reference to rules and regulations. Each club was given 75 laminated copies, additional copies are available on request, contact the Soccer Office.

Referee Check-list

M. Seal is designing a (similar) "check-list" for Referees.



Lower Island Soccer News Web Page

As previously authorized by the board we are setting up a “news” page that will be accessed directly from the LISA website. The site design is now complete and the News Letter on line.

In the initial period of use it is suggested News Page will have four authorized site managers (Web Site Director, Board Secretary, Executive Director and Media Officer) who may enter, monitor and edit articles as need be. It is suggested this group evaluate the site and make recommendations on how the site should be managed.

LISA is also considering setting up an index of District Minutes that would be accessed from this site. This will be discussed at the next Board meeting.

4. NEW BUSINESS:

Fines and Performance Bonds

LISA are seeking the approval of clubs to implement a policy of “Fines and Performance Bonds”, as per handout (which was “borrowed form 4 District lower Vancouver). General discussion with club President’s ensued.

On the issue of “bond”, T. Satterford suggests one bond of \$200.00 per club, to cover all their 11-Aside teams. Clubs would be invoiced accordingly. If used, the bond must be replenished by the respective club, who will have the ability to recoup from the team/player/coach as they see fit.

It was agreed that the policy would be rewritten to provide specific criteria prior to be presented at the next Board meeting for approval.

Motion: <i>To implement a policy of “fines and performance bonds” by Bays 2nd Sooke</i>	Carried
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Multiple Teams within a Division

Peninsula would like input from other Presidents on how they are dealing with multiple teams in a division, especially at the bronze level. Is there an expectation that teams be equal, or is one being “stacked”? All Presidents confirmed that they ensure teams are balanced, which encourages more players at this level.

U17/U18 Division Flexibility of Rules

The Board is seeking flexibility in its allocation of released players to (gold level) teams that may already have their maximum number of “transferred” players.

Motion: <i>To give authorization to the Executive Director to place released gold level players (U17/U18 division) on a U17/U18 gold team for the 2003/04 season, where he/she is needed</i> by Bays 2 nd Juan de Fuca	Carried
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This motion will address this issue for the 2003/04 season only. The President’s were not prepared to change/amend any existing “rules” governing this matter without further discussion.

Motion: <i>For LISA Board to prepare recommendations regarding the allocation of players with the aim of maximizing the U17/U18 teams</i> by Bays 2 nd Gorge	Carried
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T. Satterford recognized that Juan de Fuca have voiced a specific concern at this division. LISA will monitor this situation, discuss same with scheduler, and report back to Juan de Fuca.



U17/U18 Game Times

There was a general discussion regarding the game time slot for this division. Should it be moved to the afternoon as opposed to the current time of 10:00 a.m.? There was not a general consensus: while some clubs favored the change (in hopes that more players would register), others did not. Regardless, LISA is not able to make any changes to the schedule for the current year (it is believed that some players have registered specifically because of the morning time slot).

T. Satterford reported that if the home team and visiting team agree to an afternoon time slot, and there is a field available to them, LISA would not object to the change in game time.

S. Marejka will survey all clubs, and the coaches of this years U16/U7/U18 divisions, to determine if there is a need for future discussion regarding this change in game time for the 2004/2005 season.

BCSA Provincial Competitions/Discipline/Schedules Committee Meeting

LISA Memorandum dated September 27, 2003 circulated to President's for their information.

Referee Development Committee

The goal of the Referee Committee is "to establish ongoing educational programs for all Referee's in Lower Island". The Referee Committee Chairperson Mike Seal reported on the results of the committee's first meeting. Minutes of the meeting have been circulated to LISA board members and all Clubs.

The consensus of those present at the Committee meeting was that not enough is being done to develop and maintain our referee's. We seem to be losing them to other sources, especially the job force. We need to show them that refereeing is a viable option as a part time job and by assisting them with the development of their referee careers. Another reason many do not return is because of the abuse they are faced with on the field. The discipline committee will work to get the message through but at the field level referees must take the initiative and issue cards when they are deserved. Here again, education and training in this area will help with the recruitment, development and retention of referee's.

Player Identification and ID Cards

The Board asked for feedback from the club President's over the issuance of ID cards for all players. ID cards would be utilized in an effort to control the unauthorized movement of players between teams or using unregistered players. The President's felt that ID cards are not necessary, they are confident in relying on the "honesty" of players/teams/clubs, however, some form of checks and balances need to be considered.

Coaches Discipline

The clubs have raised concern over the reporting procedures set out regarding the disciplining of Coaches. Currently the discipline procedure involves only the coach (in question) and the Discipline Committee. The Presidents feel strongly that they should be informed of the circumstances of the complaint as well as the outcome of the proceedings of their respective coaches. Some clubs have an additional internal hearing.

Motion: *To have referee discipline reports sent directly to respective club Presidents* by Gorge 2nd Bays Carried



5. CLUB REPORTS:

Bays

The matter will not be reported upon in the open minutes. Each of the Presidents is aware of the circumstances. The LISA will await a report and discuss "in camera" at our next regular board meeting. A copy of the complaint will be forwarded to the President of the Cowichan Valley Soccer Association.

Lakehill

Requested clarification on the procedure used by Metro/Selects for field (practice and game) allocation. T. Satterford will examine procedures and report back at next President's meeting. The President reported on preliminary discussions with the DND regarding upgrades to the Colville Fields.

Gordon Head

Requested clarification regarding the Academy Program as it relates to U12 and U13 Dispensated Teams.

The Executive Director has supplied the following:

The Lower Island Soccer Association (LISA) player's academy is for girls and boys U12 and U13 in the current playing season. Open tryouts were called prior to the end of September, with scouting to continue up until the Christmas stand-down in order to find the best possible players within their particular age group. It should be noted that players may request an assessment at any time, up until the Christmas stand-down, to be held at the regular Sunday training sessions.

The Academy's goal is to develop highly skilled players, however the first obligation of players is to their respective Club: the Academy always works around Club play and players must attend to their club commitments.

S. Marejka confirmed that the players who form the dispensated teams for A Cup will be selected from those attending the Academy. As noted, players have until the Christmas stand-down to be identified. We are trying to build the strongest possible teams, which is why we start training these players at the beginning of the season instead of waiting until after the Christmas stand-down.

The Academy program is self funded and there is a cost to attending players, however if a selected player is unable to afford the program, they will be financed.

Sooke

Suggested that changes to the schedule (website) be hi-lighted so that they would be noticed as changes.

Executive Director

S. Marejka reported as follows:

- Please notify LISA office of Exhibition games.
- Exhibition games against Private Schools are not permitted, we could lose our insurance.
- Risk Management forms due October 1, 2003.
- Shel Brodsgaard has accepted an invitation to speak on team Canada's journey leading up to and experienced during the 2003 Women's World Cup Tournament. The presentation will be held on Thursday, October 23rd at the Gordon Head Clubhouse at 7:00 p.m.



6. ADJOURNMENT:

Motion: *To adjourn the meeting at 21:20 hrs* by Lakehill 2nd Juan de Fuca

Carried

ACTION ITEMS

1. T. Satterford will continue to pursue the formation of a Boundary Committee.
2. S. Marejka will follow-up with Keith Ryan, BCSA, as to the eligibility of youth players who are registered in the U21 league to qualify for Youth Provincial play.
3. LISA to draft a response to BCSA regarding their new Harassment Policy.
4. M. Seal is designing a Referee "check-list".
5. LISA will discuss setting up an index of District Minutes that would be accessed from LISA News Web Page.
6. LISA Board will prepare recommendations regarding the allocation of players with the aim of maximizing the U17/U18 teams.
7. Evaluate U17/U18 division as it relates to Juan de Fuca and report back to club.
8. S. Marejka will survey all clubs, and the coaches of this years U16 division, to determine if there is a need for future discussion regarding this change in game time for the 2004/2005 season.
9. R. Wachtin will email T. McNeill with specific request for Lower Mainland competitions to have Awards Ceremonies held after last games, as opposed to the following day, to be addressed at next Board meeting.
10. T. Satterford will examine the procedures used by Metro/Selects for field (practice and game) allocation and report back at next President's meeting.



**LOWER ISLAND SOCCER ASSOCIATION
DISTRICT PRESIDENTS MEETING #2**

February 10, 2004
Gorge Clubhouse

Members Present:

Cordova Bay *Larry Eade*
Prospect Lake *Adriano Sumberac*
Juan de Fuca *Dean St. Pierre*
Sooke *Wendy Cole*
Gorge *Terry Marra*
Saltspring *Ken Byron*
Gordon Head *Murray Smith*
Lakehill *Jules Nagy*
Bays *Hazel Braithwaite, Randy Wachtin*
Peninsula *Dan Perrin, Helen Christianson*
Cowichan *Bill Keserich*

LISA Board Members:

Tim Satterford *President*
Harold McNeill *Secretary*
Sharon Marejka *Executive Director*
Mike Seal *Referees/Protests*
Mark Brittain *Fundraising and Sponsorship*
Bob Nex *VP Operations and Boys*
Ken Hibbert *Technical Programs*
Ken Aitken *Small Sided Games*

Recording Secretary:

Tracey Cottrell

Meeting Called to Order: The meeting was called to order at 19:05 hrs.

1. APPROVAL OF AGENDA:
To add: Registration Fees

Motion: <i>To adopt the Agenda as amended</i> by Lakehill 2 nd Gorge	Carried
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2. APPROVAL OF MINUTES OF 30 SEPTEMBER 2003:

Motion: <i>To adopt the Minutes of September 30, 2003</i> by Gorge 2 nd Lakehill	Carried
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Action Items:

1. T. Satterford will continue to pursue the formation of a Boundary Committee.
2. S. Marejka will again follow-up with Keith Ryan, BCSA, as to the eligibility of youth players who are registered in the U21 league to qualify for Youth Provincial play.
3. LISA have drafted a response to BCSA regarding their new Harassment Policy.
4. M. Seal has designed a Referee "check-list".
5. LISA have set up a web based index of District Minutes (and other items).
6. LISA have made recommendations regarding the allocation of players with the aim of maximizing the U17/U18 teams.
7. LISA and JDF have been in discussion regarding the U17/18 division, and it was decided to maintain the status quo. To be reviewed by the Technical Director on a year to year basis.
8. S. Marejka has surveyed all clubs, and the coaches of this years U16 division, regarding a change in game time for the 2004/2005 season. Further discussion is required prior to the start of next season.
9. LISA submitted the request that Lower Mainland competitions hold Awards Ceremonies after last games, as opposed to the following day, but were denied.
10. T. Satterford will examine the procedures used by Metro/Selects for field (practice and game) allocation and report back at next President's meeting. A general discussion ensued and it was suggested that each individual Metro/Select team be allocated to one specific Club (field). It was agreed that this item would be tabled to the next President's meeting to allow Clubs the opportunity of discussing this concept with their respective Executive members.



3. OLD BUSINESS:

Database

H. McNeill reported that the LISA database is now up and running with over 100 entries of minutes (2002-03 and 2003-04 seasons) and / or correspondence. Some important correspondence back to 1997 placed on system.

LIWSA U21 League for the 2004-2005 Season

The LIWSA have scheduled a meeting for February 29, 2004 to discuss and promote the U21 league for next season. LISA will have representation at this meeting.

There is a definite concern held by LISA and Clubs regarding this league, specifically with respect to the (young) age of the players. It appears the practice of taking younger players is still being allowed (and will most likely continue) even though the LIWSA gave very clear assurances that it would not.

Motion: *I move that we go "in camera" at 19:37 hrs by Lakehill 2nd Saltspring* Carried

Motion: *I move that we come "out of camera" at 19:57 hrs by Prospect Lake 2nd Gorge* Carried

4. NEW BUSINESS:

"A Vision for the Future" discussion paper

This discussion paper was previously distributed to Club President's for their review and comments, to be discussed at this President's meeting. The document was also distributed as a "professional courtesy" to other groups, ie LIWSA, VISL, VISRA and UISA, so they are fully aware of any discussions on this subject.

Motion: *I move that we go "in camera" at 20:08 hrs by Gorge 2nd Cowichan* Carried

Motion: *I move that we come "out of camera" at 20:12 hrs by Cowichan 2nd Gorge* Carried

Soccer has one of, if not the, largest memberships on Vancouver Island, yet for the most part we remain "unheard". LISA's position is that with a consolidated, stronger voice in our communities we can bring soccer into a higher profile sport, which in turn will lead to more fields and facilities.

Admittedly, the merger within the BCSA has experienced difficulties, however H. McNeill pointed out that we would need to structure differently to avoid those problems. Refer to the Organization Chart (page 6). T. Satterford added that our voting structure would be set up to be equitable with the complete integration of youth and adults. What happens in the BCSA is that adult leagues can completely overwhelm the youth vote given that the adult vote is concentrated within 5 or six main leagues within the province (mostly the lower mainland). Youth have their vote dispersed among a very large number of districts throughout the province.

The outlying Clubs questioned the value of a merger to their (remote) areas. LISA responded that although the fields would be more centrally located, the outlying Clubs would have their relative access to them.

Some Clubs indicated that they were already overburdened with their own pursuits, ie field development, and didn't see the benefit of entering into any discussion on the subject of "merger". T. Satterford pointed out that the benefit would be seen when, as one voice, we would act together for the future development of fields and facilities for all.

S. Marejka pointed out that administratively this was a positive direction to take. Currently there is a duplication of administrative responsibilities (ie, scheduling, referees, administration, permits, registrar's, etc.), whereas under the proposed system all of these functions would be performed by one administrative body.



Cowichan: not opposed, but would like to see the benefits to Clubs better outlined.

Peninsula: feel that the potential benefits outweigh any potential risks and therefore are in favor.

Cordova Bay: members of their executive have read and discussed the document and have passed the motion that they are not in favor of pursuing. They voiced their concerns regarding costs, and they couldn't identify the benefits. However, after the discussion at this meeting Cordova Bay realized that there may be some possible benefits, but would like to see them better identified...and the budget figures realigned (or not included at this stage).

Gorge: not in favor.

Gordon Head: not in favor, identified specific concerns regarding the budget figures.

The general response of the Clubs was that the document did not clearly outline the specific benefits to the Clubs themselves.

<p>Motion: <i>I move that the LISA Board rewrite the discussion paper "A Vision for the Future" in an effort to address the concerns of the Clubs, and to better identify the benefits to them by Cowichan 2nd Cordova Bay</i> Carried</p>
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There was also a request made that the document be clearly marked as "draft".

Inter-district Play

LISA requested that the Club Presidents discuss with their members the matter of a fully integrated playing schedule between LISA and UISA. This will then be discussed in greater detail at the next President's meeting.

LISA AGM Date

LISA confirmed that their AGM would be held on May 16, 2004, location to be announced.

ThinkTel

H. McNeill presented information of this long-distance telephone supplier "fundraising" campaign initiated by BCSA. Details on this fundraiser, which benefits BCSA, LISA and Clubs, will be forwarded to Clubs in due course.

Privacy Act

H. McNeill presented a draft copy of "Privacy and The Protection of Personal Information" for review and comment by the President's. However, this document is being further refined and will be forwarded to Club Presidents as soon as possible.

U12 Super 8 League Structure for 2004-05 Season

K. Aitken and S. Marejka reported on the February 2, 2004 meeting with the Club Technical Directors (or equivalent) regarding the structure for Super 8's at the U12 level for the 2004-05 season. The club technical directors agreed that at least some tiering take place in the U12 group, however there were a number of other questions raised by them.

K. Aitken and S. Marejka will prepare a final document on this subject for presentation and discussion at the next President's meeting.

Head Coach for the High Performance Centre

S. Marejka reported that there has been considerable response to the advertising for the Head Coach position. The deadline for application submission is February 16, 2004. At that time the "committee" will review all applications and set interview dates, with the intention of the selection process being completed by the beginning of March



Transfers (mini's)

The Executive Director is seeking approval of the Presidents to reconsider the “three transfer rule” as it applies to the Club mini (U12 and below) programs.

Motion: <i>To accept the recommendations of the Executive Director regarding transfers in the “mini” programs by Cowichan 2nd Prospect Lake</i>	Carried
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Registration Increases

LISA have not established their budget for the 2004-05 season, however the CSA have imposed a \$1.00 per player “levy” and this will be passed along to the Clubs.

President’s Meeting

It was agreed that the next President’s Meeting would be held April 20, 2004 (there will be no District Rep’s meeting during the month of April).

5. CLUB REPORTS:

Bays

Requested authorization to solicit Clubs regarding volunteer fees... LISA advised they had this information and would re-circulate.

Lakehill

Advised other Clubs to inspect their goal posts with an eye to “skid plates” on some older models.

Cordova Bay

World Cups Tournament April 9 – 12, 2004

Gorge

Girls Mini and Euro Tournament March 5 – 7, 2004

Boys Mini Jamboree Mar 20 –21, 2004

Cowichan

Annual Invitational Tournament April 24 – 25, 2004

Prospect Lake

Mini Tournament March 13 – 14, 2004

Juan de Fuca

Offered to line the velodrome if LISA was in need for the extra field space, especially in consideration of the inclement weather we have been experiencing. LISA will take this under consideration.

6. ADJOURNMENT:

Motion: <i>To adjourn the meeting at 22:00 hrs by Lakehill 2nd Gorge</i>	Carried
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ACTION ITEMS

1. T. Satterford will continue to pursue the formation of a Boundary Committee.
2. S. Marejka will again follow-up with Keith Ryan, BCSCA, as to the eligibility of youth players who are registered in the U21 league to qualify for Youth Provincial play.
3. H. McNeill will forward additional information to the Clubs on "ThinkTel".
4. H. McNeill is refining the "Privacy and The Protection of Personal Information" and will forward to Clubs as soon as possible.
5. K. Aitken and S. Marejka will prepare a final document on the U12 Super 8 league structure for presentation and discussion at the next President's meeting.

LISA Referee Development Committee

Meeting #1

September 9, 2003

Present: Mike Seal *LISA*
Lynn McNeill *Referee Coordinator*
Andrew Foster *BC Referee Instructor*
Malcolm Legg *Referee Coordinator*
Danny Hood *VISL Scheduler*
Rachelle Dyer *LIWSA*
Tony Troughton *BC Referee Instructor*
Brian Burger *LISA Referee Coordinator*
Herb Harzan *VISRA*

Absent: Dawn Todd *BC Referee Instructor*

Recording Secretary: Tracey Cottrell

The meeting was called to order at 7:00 p.m. by Mike Seal. Mike explained that the reason for calling this meeting was to establish a committee to develop programs to provide education to the referee's of Lower Island.

The consensus of those present is that not enough is being done to develop and maintain our referee's. We seem to be losing them to other sources, especially the job force. We need to show them that refereeing is a viable option for employment, by assisting them with the development of their referee careers. Another reason many do not return is because of the abuse they are faced with on the field. Here again, education and training in this area will help with the recruitment, development and retention of referee's.

It was agreed that we needed to set a goal for this committee, and the following was decided on:

Goal: *To establish ongoing educational programs for all Referees' in Lower Island.*

It was also agreed that we should elect a chairperson to keep the committee focused and on track. It was decided unanimously that Mike Seal assume this role, and Mike accepted. It was recognized that we would need to split into separate sub-committee's as outlined below.

Sub-committee: *Educational Materials*

Members – Andrew Foster
Tony Troughton
Dawn Todd

This sub-committee will be responsible for developing classroom and field curriculum, to include training aides such as (but not restricted to) video's, quizzes, and take-home assignments, all of which are based on different aspects of the game.

It will be the responsibility of this sub-committee to determine what training aides are required and establish a budget for acquiring what will be required. Other budget items to be considered will be instructors, venues, etc.

The sub-committee will also be charged with establishing an initial "target" group. It was suggested that we start with Class 4's and develop programs to advance them to Class 3. It is essential that we bridge between Class 4 and Class 3 as this appears to be the level at which we are losing the largest percentage of our referee's.

Sub-committee: *Mentorship*

Members - Brian Burger
Lynn McNeill
Herb Harzan

It was agreed that a Mentorship program would increase the development of youth referee's, while at the same time providing an opportunity for senior referee's to contribute back to the referee program. However, it was recognized that logistically, mentorship is difficult because mentors are already committed (work, refereeing, assessing, playing, etc.)

One of the responsibilities of this sub-committee is to consider the budgeting factor of "salary" to mentors involved in the mentorship program. A mentor's time and experience is valuable and they should be paid accordingly, we don't want to lose them to other "jobs".

This sub-committee will also be charged with establishing the format and guidelines under which this program will be implemented. Some examples of format are as follows:

A mentor and youth would attend a game, or exhibition game, that they would critique together.

The mentor would attend a game the youth is refereeing and critique afterwards.

The youth would attend a game the mentor is refereeing and critique it together afterwards.

Sub-committee: *Standardization*

Members - Malcolm Legg

The committee, as a whole, recognizes and appreciates that a number of Clubs are offering support to their referee's by providing instructional training (classroom and field). However, the problem with this is that it results in several different instructional styles/techniques being taught – and then brought to the field. Unfortunately, a product of this is evident in the frustration being experienced by players, parents, and coaches.

This sub-committee is charged with recommending and implementing a program to provide “standard” training to all referees’. And to ensure all referees’ are using “standard” practices (rules / regulations) on the field.

Currently all Class 4's receive one free assessment for BCSA after registering for Class 4, which they are required to submit to BCSA. Above that we can assess our own, keeping assessments locally on file, to ensure the “standardization” of our referee's.

Budget factors to consider include the facilitation of training, implementing and maintaining these “standardized” practices.

Reporting:

Sub-committee's are to report back to the LISA Referee Development Committee's next meeting with a preliminary of their initial plans, including budgeting requirements. It should be noted that any programs we establish must be sent to BCSA for their approval.

Financial Support for Referee Training and Development:

It is the understanding of the committee that financial resources are available to assist with the implementation of developmental programs for referees. However, only serious, written proposals will be considered: this is our mandate.

To this end, the Committee has agreed to have written proposals and program recommendations in place for presentation to Leagues as soon as possible, for implementation before this season ends if at all possible. It is recognized, however, that these programs are in their infancy and will be expanded on, and improved, over coming years.

Meeting Adjourned: 8:40 p.m.

Next meeting: mid October, date and location to be confirmed by Chairman.

LISA Referee Development Committee

Meeting #2

October 14, 2003

Present: Mike Seal *LISA*
Lynn McNeill *Referee Coordinator*
Andrew Foster *BC Referee Instructor*
Tony Troughton *BC Referee Instructor*
Dawn Todd *BC Referee Instructor*
Brian Burger *LISA Referee Coordinator*

Regrets: Malcolm Legg *Referee Coordinator*
Danny Hood *VISL Scheduler*
Rachelle Dyer *LIWSA*
Herb Harzan *VISRA*

Recording Secretary: Tracey Cottrell

The meeting was called to order at 7:00 p.m. by Mike Seal.

Mike Seal and Tony Troughton reported that they have discussed and explored the implementation of a program referred to as “match game development”. This program would provide the opportunity for Referee Assistants to gain direct on-field experience (and assessment) while working directly with a senior referee (assessor) during an actual game.

Initially it was thought that a great place to implement this program would be through the U21 Women’s exhibition games, however Rachelle Dyer (LIWSA) informed Mike that these games were not proceeding as initial expected.

Mike thought the p.m. games of the U21 men’s league, who generally play Saturday’s at 4:30 p.m., would be a possible venue. This was suggested to John Derksen (VISL) and he supported the program.

Mike Seal and John Derksen also discussed the possible financial support of VISL for this program. John agreed in principle, but asked Mike to provide a summary of the monetary needs to successfully run the program. John confirmed that once he received this information he would present to the VISL Board for approval (it was noted that a Board meeting was not necessarily required, that a consensus through email would suffice).

Mike Seal and Tony Troughton will put this information together and present to John Derksen (VISL) for their consideration. As a note, we are considering a payment to Referee Assistants of \$20.00 and to Assessors \$10.00. To assist in this process Danny Hood will email Mike the U21 Men's schedule for the remainder of the year.

This program would be implemented with the full support of the clubs, we would work together with the Referee Co-ordinators to ensure it's success. For example, some clubs don't offer Referee Assistants to all games...if this were the case we would co-ordinate with them to send a candidate for the program at OUR expense (not the clubs). Also, teams would be made aware that the Referee Assistants were "in training".

Currently all Class 4's receive one free assessment for BCSA after registering for Class 4, which they are required to submit to BCSA. Above that we can assess our own, keeping assessments locally on file, to ensure the "standardization" of our referee's.

It was noted that if a "qualified assessor" was not available we would use experienced senior referees. This was agreed.

It was suggested that if there were no U21 games available that we look at the Over 35 games, but it was recognized that this must only be done with age appropriate referees. It was noted that some "older" referees would jump at the opportunity.

Sub-committee: *Educational Materials*

Members – Andrew Foster
Tony Troughton
Dawn Todd

Andy Foster reported that the way we present "classroom" education is outdated (overheads) and that we need to "modernize" (Powerpoint and/or DVD's) our presentations to keep the younger referees interested. We have overhead programs ready to go, but he feels we should be more professional (and keeping with the times) in providing a forum that our youth can relate to.

Mike reported that time was of the essence and that we should proceed with our training program based on the video's that we have, and that we should prepare three to four presentations. Tony Troughton confirmed that we have a presentation on "positioning" already set to go. Mike informed that BCSA have authorized the use of their videos for these presentations and that we could "edit" to suit our specific needs.

This committee is charged with preparing a (short-term) budget to implement this program based on the material readily available, which is to be implemented as soon as possible. They are also charged with preparing a (long-term) budget to include the capital costs involved in setting up and implementing a "more modern" format.

Sub-committee: *Mentorship*

Members - Brian Burger
Lynn McNeill
Herb Harzan

VISRA have, in the past couple of years, offered their services as mentors to young referees. Clubs have not utilized their services, but it is believed that this is mostly because they were not aware of what VISRA has to offer.

This sub-committee will solidify (in writing) their position on “mentoring” and report back to the Committee at the next scheduled meeting.

Sub-committee: *Standardization*

Members - Malcolm Legg

Malcolm, unable to attend, sent an email report to Mike Seal. Mike will email this report to all committee members for their comments and/or suggestions.

Motivation:

The subject of “motivation” was raised.

How do we motivate our young referee’s to participate in the development programs we chose to implement? We can design all the programs we want, but for them to be successful we need the support and participation of our “target market” – our youth referees.

Should we have a “minimum” number of attendees to consider a program “worth” running? The general consensus was “no”, if we can have an impact on a few then it’s worth it.

We want our young referees to feel that they are being educated through an “elite” process. They are being qualified to referee at an advanced level, ie U21, A Cup, B Cup, District Cup, and will form part of a pool of advanced referee’s.

Reporting:

Sub-committee’s are to report back to the LISA Referee Development Committee’s next meeting with a preliminary of their initial plans, including budgeting requirements. It should be noted that any programs we establish must be sent to BCSA for their approval.

Financial Support for Referee Training and Development:

It is the understanding of the committee that financial resources are available to assist with the implementation of developmental programs for referees. However, only serious, written proposals will be considered: this is our mandate.

To this end, the Committee has agreed to have written proposals and program recommendations in place for presentation to Leagues as soon as possible, for implementation before this season ends if at all possible. It is recognized, however, that these programs are in their infancy and will be expanded on, and improved, over coming years.

Meeting Adjourned: 8:30 p.m.

Next meeting: Mid November, date and location to be confirmed by Chairman.

LISA Referee Development Committee

Meeting #3

November 25, 2003

Present: Mike Seal *LISA*
Lynn McNeill *Referee Coordinator*
Dawn Todd *BC Referee Instructor*
Brian Burger *LISA Referee Coordinator*
Herb Harzan *VISRA*

Regrets: Malcolm Legg *Referee Coordinator*
Danny Hood *VISL Scheduler*
Rachelle Dyer *LIWSA*
Andrew Foster *BC Referee Instructor*
Tony Troughton *BC Referee Instructor*

Recording Secretary: Tracey Cottrell

The meeting was called to order at 7:00 p.m. by Mike Seal.

Match Game Development

Mike Seal reported that the "Match Game Development" program is underway and meeting with success. This program, which is designed to provide the opportunity for Referee Assistants to gain direct on-field experience (and assessment) while working directly with a senior referee (assessor) during an actual game, will run at least into January.

The following games have been arranged:

November 15, 2003	Lakehill
November 22, 2003	cancelled
November 29, 2003	Gorge vs Gordon Head (Gorge assistant referees)
December 6, 2003	Gorge vs Cowichan (Prospect Lake assistant referees)
December 13, 2003	Gorge vs Cordova Bay (Bays assistant referees)
January 13, 2004	Gordon Head vs Saltspring (may have Club referee assistants already in place, if so we will cover the cost)

Educational Materials

In preparing her educational package ("Interference") Dawn Todd came up with the idea of "Centralized Education" and presented (proposal circulated) her thoughts to the committee. Her proposal is briefly covered below:

1. utilize both Camosun College campuses (Interurban and Lansdowne);
2. two sessions held each month, one at each campus on a different night from the other campus, to accommodate individuals with conflicting commitments;
3. instructors booked for three hours to facilitate a 30 minute window before and after a suggested two-hour session;
4. use a PowerPoint presentation;
5. a yearly schedule of six sessions to be held mid-month in each of September, October, November, January, February and March;
6. each instructor would be required to prepare two educational packages per year;
7. attendance be monitored and a "Certificate of Attendance" be awarded at the end of each program.

At this point concern was raised that perhaps the implementation of the “Match Game Development” initiative was prematurely put into place. Although recognized as an excellent training platform it addresses only one avenue of a “consolidated” Referee Development Program. It was suggested that the committee take a holistic approach in the Referee Development initiative, ie develop the entire program as a whole before implementing individual initiatives.

Mentorship Program

Prior to this meeting the sub-committee distributed a discussion paper on the Mentorship Program, which requires further review and discussion by the Committee.

The prior realization of the enormity of the mandate set before the Committee prompted Chairperson, Mike Seal, to submit his letter of resignation as Committee Chair. Although dedicated to the training and development of all our referees, Mike’s schedule does not afford him the time required to “steer the ship”. The Committee agreed that a fully dedicated Chairperson was instrumental to the success of the program, and accordingly accepted Mike’s letter of resignation. Mike will remain on the Committee.

It was recognized that in all likely hood most members of the existing Committee would experience the same time restraints (as Mike) if they accepted the position of Chairperson. In consideration of this probability it was suggested that we look “outside” the existing Committee to find a “neutral” Chairperson who is trained in bringing Committee members together to ultimately achieve their mandate.

Committee members are asked to “spread the word” of our requirement for a Chairperson, and direct any interested parties to Mike Seal for further information.

The discussion was brought back around to the development of the “entire” program versus individual initiatives; there is a definite need for a “unified vision”. As a Co mmittee we have the ideas, concepts, enthusiasm and experience, but it was felt that we need to put the entire program in place, something that requires the commitment of all members of the committee, before moving forward with any individual initiatives.

We need to build a foundation...we’ve made a beginning, but where do we go from here?

M. Seal will circulate a discussion paper to Committee members that addresses some of the above mentioned items. Feedback will be requested, and once received he has asked L. McNeill to consolidate the information for discussion at the next Referee Development Committee meeting. It was noted that in order for this to be effective all Committee Members should attend this meeting.

The meeting was adjourned at 8:30 p.m.

Next meeting January 13, 2004 7:00 p.m. LISA District Office.

Lower Island Soccer Association
and
Upper Island Soccer Association

Meeting #2 held Saturday, January 31, 2004

LISA Office
#101 – 1245 Esquimalt Road
Victoria, B.C.

Representing LISA:

Tim Satterford *Chair*
Harold McNeill *Secretary*
Sharon Marejka *Executive Director*
Brian Davis *Head Scheduler*

Diane Quayle *BC Summer Games*

Representing UISA:

Deryck Cowling *Chair*
Donnie Earles *Secretary*
Doug Zapf *Scheduler*

Recording Secretary (LISA): Tracey Cottrell

The meeting was called to order at 10:00 hrs

1. ROLL CALL & APPROVAL OF AGENDA:

Motion: <i>To adopt the Agenda as circulated by D.Cowling 2nd D.Earles</i>	Carried
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2. OLD BUSINESS

General Update on UISA district

UISA provided an update of progress in the integration of the district. There are still a number of administrative matters to address in moving from five districts to one. They will likely have their AGM in April and hopefully will be making further progress.

There are still a number of matters to address concerning formation of “A” teams and how Metro/Selects will fit into the system. The Metro/Selects in UISA currently operate as an independent club rather than as district administered teams, as in the LISA. This hopefully will sort itself out over the coming months.

Reynolds High School (soccer program)

LISA summarized the Reynolds High School soccer program. LISA and Reynolds will seek means by which the two can cooperate as most (if not all) players participate in club leagues or LISA Metro and Select programs. The relationship will need to be defined as school programs are not BCSA affiliated and therefore cannot play exhibition matches against BCSA registered teams.

BCSA have not provided any suggestions in the type of relationship that might be considered. The membership will have to act on their own as these things develop. It was also noted that students in the Reynolds program must be registered with BCSA in order to participate.

UISA reported that there is a school in their district that has put a proposal together that is similar to that of Reynolds High School (soccer program). UISA had concern that the school in question had not entered into any discussions with the UISA. T. Satterford suggested the UISA attempt to be involved in the preliminary (and ongoing) stages of the program, rather than waiting until the school went through its initial “growing pains”. It is definitely better to be included in the discussions.

UISA noted that there is a concern in the education community that too many “focus schools” are being created. LISA has growing concern surrounding youth “burnout” due to the number of programs being made available to them and the pressures on them to “do too much”, especially at the high performance level. The LISA are in the process of preparing a discussion paper addressing this specific topic and will forward a copy to UISA once finalized. UISA similarly published a memo on this topic advising youth and parents to be mindful of health issues caused by “over” participation.

The Y League

LISA, as with the BCSA, will not pass judgment on the Y League. LISA will direct our energies toward strongly promoting our programs. Any questions for information on the Y League will be directed to the Y League organizers. The UISA will be taking a similar stance.

LISA and UISA will continue to promote their respective programs, and in this way players will not be enticed, nor inclined, to turn to other programs.

“C” Cup

LISA have received, and paid, an invoice last year for money owed from the lower island and the upper island for the “C” Cup draw for the two previous years. UISA have been advised accordingly and are in the process of recouping money from their applicable Clubs and will reimburse LISA as soon as possible.

3. NEW BUSINESS

Island “A” Cup

The Island “A” Cup will be held April 17 & 18, 2004, hosted by LISA (in Cowichan).

UISA confirmed the following entries:

Girls: U12, U13, U14, U16; Boys: U12, U13, U14, U15, U16, U18.

LISA confirmed the following entries:

Girls: U12, U13, U14, U15 (Coastal), U16 and U18 (Coastal); Boys: U12, U13, U14, U15, U16 and U18

This is a BCSA run tournament and they officially set the schedule, however S. Marejka will make a request on behalf of LISA and UISA that all ten games be scheduled for Saturday, April 17th

Island “Invitational” Cup

The Island “Invitational” Cup will be held April 24 & 25, 2004, hosted by UISA (venues to be announced). Here again, we would like all games to be scheduled for the Saturday (April 24th).

(Note, last year UISA hosted this tournament as a “favour” for LISA due to heavy commitments LISA had with respect to CSA and FIFA games).

Other considerations: Cups (LISA are collecting for their respective teams); Medallions (or pendants); MVP per game.

LISA confirmed that typically the “host” covers the cost of the tournament (awards, etc.), however LISA will share the expense this year due to UISA hosting two years in a row. It was also agreed that a new policy would be implemented and that from hereon in, the cost for covering this tournament will be shared between LISA and UISA.

“B” Cup

Hosts

B. Davis reported that there needs to be a “standardization” between the “host” team for both girls and boys, and this was agreed on by both LISA and UISA.

H. McNeill confirmed the LISA rule that was set up according to previous agreements. (Rule 1016 Region 1 Challenge “B” Qualifiers). Joint rules will be written so they can carry from year to year. LISA to draft.

<p>Motion: For the Island “B” cup, even age groups (U12, U14, U16) will be hosted by LISA; odd age groups (U13, U15, U17) will be hosted by UISA; U18 will be held opposite to where the Island Invitational is held. By 2nd T. Satterford</p>	<p><i>Carried</i></p>
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Date and time of play

<p>Motion: The Island “B” Cup will be held March 6 & 7, 2004 for both boys and girls. D. Earles 2nd T. Satterford</p>	<p><i>Carried</i></p>
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D. Cowling asked for clarification of “day” of play. T. Satterford confirmed that “the host district has the responsibility of assigning the day of play”. Also, out of consideration of travel, the game shall not start until after 12:00 unless requested by the visiting team.

Field Assignment

Clubs are responsible for assigning quality fields, but ultimately the District is responsible for field allocation.

S. Marejka will email Clubs advising them of “B” Cup date(s) and advise them that it is their responsibility to provide “quality” fields.

Referees

This is a BCSA tournament and therefore the Referees are their responsibility, however last year our referees were not paid by BCSA. We eventually covered the cost and are endeavoring to have this expense reimbursed by BCSA.

It was agreed that M. Seal (LISA) will confer with the UISA Ref coordinator and together reach an agreement on how to approach BCSA on the issue of refereeing.

“C” Cup

All games will be scheduled for Sunday, February 29, 2004. It was agreed to include “C” Cup in our standardization process and, therefore the same format of “home and away” for “B” Cup will be followed.

B. Davis (LISA scheduler) and D. Zapf (UISA scheduler) will work together to finalize all the scheduling particulars.

Inter -district Play

It was agreed by both Districts that inter-district play would be desirable, but it is recognized that without some sort of “formalization” it is a difficult endeavor. Part of the difficulty right now in getting teams to co-ordinate games is that one, they are on their own to schedule, and two, the games don’t count in the standings.

This subject will be tabled at this time to allow both districts the opportunity to further explore the topic with their respective Clubs.

Super 8's U12 Tournament

Vancouver Richmond have proposed a U12 Girls Super 8 Tournament for the weekend of May 7 & 8, 2004 for both Club and High Performance teams.

LISA will put the information out to our Clubs to determine their response, and H. McNeill will advise Vancouver Richmond accordingly.

T. Satterford suggests that if we were going to participate in a Super 8 tournament that we do so as a combined effort between UISA and LISA teams to encourage our own development.

Technical Programs

D. Cowling requested clarification regarding the billing practice of BCSA. S. Marejka confirmed that all invoicing from BCSA is done through the LISA office, no invoices are sent by BCSA directly to any Club. UISA will confirm this with BCSA.

Summer Games

Applications for Coaching positions are currently being accepted by UISA and LISA. The Technical Directors of both districts will review the applications and mutually agree on how to fill the coaching positions.

LISA and UISA, as in the past, will conduct individual tryouts in their respective districts and come together for the final team selection. June 15, 2004 is the deadline to declare the island team (of 18 players).

D. Quayle requested confirmation regarding the funding of such items as team uniforms. It was agreed that funding is not available from either the LISA or UISA districts. However, LISA have offered to negotiate the best possible discount for uniforms on behalf of the team.

A Vision For The Future

LISA have prepared the document "A Vision For The Future" and have circulated it to their Clubs in preparation of a discussion at their next President's meeting. As a courtesy the document was also forwarded to UISA, VISL, LIWSA, and VISRA.

UISA "Pony" Tournament

UISA will be hosting a U8 – U11 mini tournament in Campbell River over the weekend of May 8 & 9, 2004. LISA will post information on their website.

The meeting was adjourned at 12:15 p.m.

ACTION ITEMS

1. LISA expressed their concern for lack of recognition from BCSA for the Reynolds School soccer program, and they are following up to ascertain BCSA's position.
2. LISA are in the process of preparing a discussion paper addressing the topic of "youth burnout" and will forward a copy to UISA once finalized.
3. S. Marejka will send a request to BCSA that all "A" Cup games be scheduled for Saturday, April 17th.
4. S. Marejka will email Clubs advising them of "B" Cup date(s) and advise them that it is their responsibility to provide "quality" fields.
5. H. McNeill will draft a Joint Policy between LISA and UISA regarding Cup Play.
6. The topic of inter-district play will be tabled to allow both districts the opportunity to further explore the subject with their respective Clubs.
7. LISA will post information on their website regarding the UISA mini tournament on May 8 & 9, 2004