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ANNUAL GENERAL MEETING Lower Island Soccer Association (LISA)

1:00 p.m. on 16 May 2004
Pearkes Recreation Centre, Victoria, B.C.

Attending as the Board:

Tim Satterford	<i>Chair</i>	Harold McNeill	<i>Secretary</i>
Len Bridgeman	<i>Discipline</i>	Mike Seal	<i>Referees/Protests</i>
Carol Ogborne	<i>VP Administration and Girls</i>	Ken Hibbert	<i>Technical Programs</i>
Sharon Marejka	<i>Executive Director</i>	Bob Nex	<i>VP Operations and Boys</i>
Terry Hughes	<i>Metro/Select</i>	John Nash	<i>Fields and Facilities</i>
Brian Davis	<i>Head Scheduler</i>		

Regrets:

Ken Aitken	<i>Small Sided Games</i>
Mark Brittain	<i>Fundraising and Sponsorship</i>
Keith Smith	<i>Treasurer</i>

Attending from Clubs:

Bays	<i>Hazel Braithwaite</i>
Cordova Bay	<i>Larry Eade</i>
Cowichan	<i>Bill Keserich, Ray Carfantan</i>
Gordon Head	<i>Murray Smith</i>
Gorge	<i>Terry Marra, Doug Ackinclose</i>
Juan de Fuca	<i>Glen Davis, Phil Bernard</i>
Lakehill	<i>Jules Nagy</i>
Peninsula	<i>Dave Erb,</i>
Prospect Lake	<i>Flemming Anderson</i>
Saltspring	<i>Ken Byron, Bob Howe</i>
Sooke	<i>Wendy Cole</i>
Others	<i>Brett Hyslop, Brian Hughes</i>

Recording Secretary: Tracey Cottrell

1. PRESENTATION OF CREDENTIALS:

Credentials were presented and declared to be in order.

2. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 13:15 hrs. All Clubs were represented.



3. INTRODUCTION OF BOARD AND GUESTS:

Board members were introduced. Regrets from (guest) Bob Hope, BCSA Director.

4. APPROVAL OF AGENDA:

Amendment to order of agenda - to move item #9 "Awards and Scholarships" to precede the presentation of Directors Reports.

Motion: <i>I move we adopt the Agenda as amended</i> By Cowichan 2 nd Lakehill	Carried
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5. APPROVAL OF MINUTES OF THE MAY 18, 2003 ANNUAL GENERAL MEETING:

Motion: <i>I move we approve the Minutes of the May 18, 2003 Annual General Meeting</i> By Gorge 2 nd Bays	Carried
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Action Items:

The only outstanding action item is the auditing of the LISA financial records (this item forms part of the agenda of this meeting).

6. BUSINESS ARISING FROM THE MINUTES:

None.

7. AWARDS AND SCHOLARSHIPS:

Club Awards:

Cowichan was presented with a plaque in appreciation for hosting the Island A Cup Finals;
Sooke was presented with a plaque in appreciation for hosting the Girls U12 Full Field Tournament;
Sooke was presented with a plaque in appreciation for hosting the District Cup Finals;
Prospect Lake was presented with a plaque in appreciation for hosting the Boys/Girls U11 Tournament.

Coach of the Year: Sheila Stelck, Peninsula

Executive of the Year: Bob Howe, Saltspring

Young Referee of the Year: Alex Harrison, Bays

President's Award of Excellence: Carol Ogborne, LISA Board of Directors (outgoing)

Appreciation: Brian Davis, Head Scheduler

Scholarships will be announced at a later date.



8. CALL FOR QUESTIONS ON DIRECTORS REPORTS:

President's Report

President Satterford reported on another successful year of soccer in the lower island. He extended the invitation to Club President's to join the LISA Board for a portion of their upcoming summer retreat. As indicated in the President's Report, "we need to sit down together and determine whether we still have the collective will to make our Clubs and their District Association the undisputed leaders in soccer within British Columbia". A formal invitation (indicating date, time, location, etc.) will be forthcoming.

Secretary's Report

Director McNeill reported on the success of open communication between LISA and Clubs via President's meetings and District Reps meetings. To ensure continued success in this area, Tracey Cottrell has been brought on as LISA Board Administrative Assistant.

Treasurer's Report

The report is as submitted. Regrets from Treasurer, Keith Smith. The Budget was presented and approved at the last President's meeting.

Discipline, Trophies & Awards

Director Bridgeman was pleased to announce that the number of red and yellow card offences was down this year.

Director Bridgeman reported that, although retrieval of trophies remains a problem, only one remains outstanding to date.

Head Scheduler

The report is as submitted. A sincere "thank you" was extended to Head Scheduler, Brian Davis, for providing these extensive statistics.

Technical Department

Executive Director, S. Marejka presented the report as submitted.

Metro and Select

Director Hughes reported that this was a very successful year for the Metro and Select teams, and that LISA will have excellent representation at the Provincial Tournament.

Director Hughes thanked the Clubs for their continued support, and advised that the coaching selection process is almost complete, with tryouts commencing shortly.

LISA Academy

The report is as submitted.

Executive Director

S. Marejka reported on the "success" of the newly located LISA office, which has become the focal point of the LISA. The provision of an office provides media and members (parents/players/coaches/etc) a more visible and accessible contact location for enquiries and/or concerns. This accessibility brings with it an increase in the administrative workload and additional staff has been hired. To this end, S. Marejka thanked Heather Fairbairn and Fiona McDannold for their assistance.

Referee and Protest

The report is as submitted.



Registration

The report is as submitted. In future the report will also include the number of transfers.

Motion: <i>I move we adopt the reports as provided</i> By Cowichan 2 nd Lakehill	Carried
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9. OTHER BUSINESS:

Head Coach Position

T. Satterford reported that Dave Dew has resigned from the position of LISA Head Coach, sighting a conflict of interest between the Victoria FC (Y League) and the LISA/BCSA Programs as his reason.

Host Clubs

S. Marejka asked that Clubs contact the LISA office if they would be interested in hosting one of the following tournaments:

October 23 – 24, 2004: Mini Tournament
February 26 – 27, 2005: U12 Full Field Tournament
March 5 – 6, 2005: U11 Super 8 Tournament
April 1 – 3, 2005: District Cup

Business from the Floor

T. Satterford called for “Business from the Floor”. There was none.

Constitution and Bylaws

H. McNeill reported that a call was made at an earlier date for a motion for changes to the Constitution and Bylaws. There was none.

10. ELECTION OF DIRECTORS:

A “Nominations Report” was submitted prior to the meeting (Copy Attached)

Motion: <i>I move to accept the Nominations Report as circulated</i> By Juan de Fuca 2 nd Cowichan	Carried
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At the request of LISA, nominations were called by Cowichan President, Bill Keserich. Bill Keserich called for nominations from the floor three times. No nominations were forthcoming. LISA would like to extend appreciation to Mr. Keserich for his expertise in this area.

Motion: <i>I move to accept the nominations as outlined in the Nominations Report</i> By Lakehill 2 nd Saltspring	Carried
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11. APPOINTMENT OF AUDITORS:

Motion: <i>I move that we hire a professional to conduct an independent review of the LISA financials</i> By Lakehill 2 nd Bays	Carried
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12. NEW BUSINESS:

Cowichan

President Bill Keserich extended sincere thanks to the LISA Board for their diligence and dedication to the advancement of soccer in the lower island.

Saltspring

President Ken Byron extended his thanks to the LISA Board and other Clubs, he will no longer be residing as President of Saltspring.

Cordova Bay

Reported on field development in their catchment area, especially with respect to Claremont School. Development of this field was recently shelved because neighbours were opposed to lighting the field and pressed Council to turn down the application for upgrades.

Gorge

Suggested that LISA and Clubs needed to provide a united front, and pool their resources, on issues such as Cordova Bay had with their Council members regarding Claremont School. T. Satterford agreed and this item will be placed on the Agenda for the next President's meeting.

Bays

Asked for an update on two items:

a) Clubs representing a specific Metro/Select team;

T. Satterford reported that this item will be placed on the Agenda for the next President's meeting.

b) U21 Women's Graduate League;

T. Satterford reported that the formation of this league is ongoing. He recommended that Clubs accept player registration, and to direct any questions to the Executive Director.

Lakehill

Reported that they had started to receive the registrations for U17 and U18 (boys) players, and enquired as to the status on these divisions. T. Satterford advised that this will be placed on the Agenda at an upcoming President's meeting.

Informed LISA that they will be losing a field this season (for up to 16 months), and that they will advise the Executive Director and Head Scheduler once the dates are known.

13. ADJOURNMENT:

Motion: <i>I move that we adjourn this meeting</i> By Bays 2 nd Lakehill
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Carried

ACTION ITEMS

1. Club President's will be invited to attend part of the upcoming Board Retreat.
2. Clubs are asked to submit their tournament requests to the LISA Office as soon as possible.
3. LISA is to hire a profession to conduct an independent review of the LISA financials.
4. Clubs are to consider representing a specific Metro/Select team.
5. The U17 and U18 (boys) divisions status to be reviewed prior to the start of the season.



2004 Nominations Report

The directorships of the following Board Members expire at the 2004 AGM:

Hibbert, Mr. Ken (standing for re-election)
McNeill, Mr. Harold (standing for re-election)
Nash, Mr. John (standing for election)
Ogborne, Ms. Carol (not standing for re-election)
Smith, Mr. Keith (standing for election)

Each of the above persons, with the exception of Carol Ogborne, have indicated they will permit their names to stand for re-election. Carol has served the soccer community for many years at Lakehill, with the Lower Island Girls and since the merger of the boy's and girl's organizations, on the Board with the Lower Island Soccer Association. Since the formation of the LISA Carol has sat as Vice-President of Youth, has worked to develop the Lower Island Web Site and has either chaired or sat on other committees of the Board. In stepping down Carol will be greatly missed as she always added sage advice in many difficult situations faced by the Board in the course of a season. We wish her the very best in her future endeavors.

Nominations to the Board: Mr. Brian Hughes

Brian has had long involvement in soccer both as a player and coach and is well known within the local, provincial and national soccer community. He has played and later coached a number of teams in National and International championships. Brian is currently technical director with the Bays United and has been involved in conducting a number of training programs both locally and provincially as well as working within the National Coaching Certification Program. Brian has indicated a desire to continue serving soccer in a capacity as a Board Member with the Association and is therefore letting his name stand for election.

The following Board Members were elected for two year terms at the AGM in 2003. They will commence to serve their second term following the 2004 AGM:

Aitken, Mr. Ken
Bridgeman, Mr. Len
Brittain, Mr. Mark
Hughes, Ms. Terry
Nex, Mr. Bob
Satterford, Mr. Tim
Seal, Mr. Mike

The Nominations Committee has not received any other notice of nominations. The LISA membership may make nominations for the Board from the floor at the Annual General Meeting.

Tim Satterford
President